

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 23<sup>rd</sup> July 2020, 7.30PM @ Scorton village hall

**Present:** Cllrs Hantom, Collinson, Drinnan and Atkinson, as well as the clerk

1. Apologies:

**Cllrs Cottle and Kenyon**

2. Declarations of Interest:

**Cllr Atkinson item 10 (plans 20/00607/FULMAJ & 20/00519/FUL)**

3. Minutes from last meeting:

**Signed as a correct record.**

4. Matters arising (from last meeting):

#### **Village enhancement**

Cllr Drinnan stated he is liaising with Barry Stoddard (LCC) regarding the lighting bracket for The Barn wall. Jobs to do include painting the columns. A works programme will be provided to Cllr Drinnan who will discuss the rest of the village enhancement scheme at the next meeting when everyone is present.

#### **Grass area (Wyresdale Crescent)**

Cllr Collinson stated that the person who is maintaining it is happy with the way it is. The PC decided to take no further action at present but Cllr Drinnan suggested that this could be included as part of the overall enhancement scheme.

#### **B4RN**

The clerk confirmed she had circulated an email from Felicity Greenwood showing images of the location of the cabinet. Cllr Collinson said she will try to organize someone to lead bringing it down into the village. Cllr Atkinson stated that there are no connections in place at the moment.

#### **Millennium Way audit**

Deferred due to Covid-19. Refer item 13.

#### **Inventory of benches in the parish (to ascertain their condition)**

As above.

#### **Parking problems & signs (Higher Lane)**

Cllr Drinnan to liaise with Rob Clewes (planning). The PC acknowledge it is a delicate situation but are concerned that a private landowner is claiming the side of the road for parking. Some residents are also having difficulties leaving their properties due to visibility issues. Cllr Collinson has made the landowner aware and recognised efforts made. This will be assessed at the next meeting.

## **Website Accessibility**

The clerk has received no update from Steve Elliot as yet. She confirmed that she has sent the accessibility statement. The PC discussed the email forwarded by the clerk from “myparishcouncils” as a potential option for Steve.

The clerk explained the following re the “myparishcouncil” (TEEC) option:

- ❖ The site would be fully compliant with WCAG 2.1 and GDPR
- ❖ Site will periodically be refreshed as any new relevant standards appear.
- ❖ Standard hosting cost is £15 per month (discounted to £10 per month if signing up before 22<sup>nd</sup> September.
- ❖ Once the template is used and content management system is built on, 95% of daily tasks are self managed without need for specialist website skills.

Cllr Collinson said she would contact Steve and send him the “myparishcouncil” email to consider suitability.

## **Drain repairs Lower Dolphinholme**

The clerk reported the response from Highways on 29<sup>th</sup> June which states that the grids will be replaced by the end of the following week.

## **River erosion Lower Dolphinholme**

Further to an email received from a member of the public, the clerk reported that there has been an update from Tom Myerscough today. He has contacted the Environment Agency and they are in the process of working with the landowner to determine whether they or the landowner will deal with the tree to ensure it does not cause problems. There are still issues they are working out but the clerk was assured the matter is ongoing and will be dealt with.

## **Scorton Hall Park (grass cutting)**

The clerk reported the response from Wyre Council which states that the cutting is done from March to September at approximately 3 week intervals. Specific dates can't be provided as it can vary dependant on other activities and weather conditions.

## **Hidden 20MPH sign (Station Lane)**

The clerk reported the response from Highways on 1<sup>st</sup> July which states that an inspector visited the site to ensure that the sign was properly visible. No further action will be taken at this point.

## **Overgrown street lighting (Gubberford Lane to A6)**

The clerk reported the response from Highways on 1<sup>st</sup> July which states that they will be visiting to cut back the vegetation from around the streetlights as soon as they can.

### **Old style street light (Station Lane)**

The clerk reported the response from Highways on 1<sup>st</sup> July which states:

*“Our records indicate that a LED lantern is present. Our streetlighting team will be visiting as soon as they can to investigate and fit a lantern as required.”*

### **Overhanging vegetation (railway bridge, Station Lane)**

The clerk reported the response from Highways on 1<sup>st</sup> July which states that this vegetation is the responsibility of Network Rail. They have instructed them to cut back the brambles from the road.

#### 5. Open forum:

**None**

#### 6. Playing field:

### **Progress report**

The clerk reiterated an email sent by Cllr Cottle on 3<sup>rd</sup> July (circulated to members) which states that a risk assessment of the play area has been done as instructed and it is felt that the main points have been covered on the notice which is closely based on section 4 of the guidance.

Cllr Collinson is in the process of obtaining quotes for new equipment.

#### 7. Bikes & Barrows:

### **Contribution for get together**

Deferred until further notice.

#### 8. Correspondence/circulated items:

Refer appendix 1.

### **Legend Fires North West Stages Rally 2021**

Cllr Atkinson will have a look at the details provided and respond to the clerk. All other members had no specific objections.

#### 9. Borough Council & Lancashire County Council matters:

### **No reports received from the representatives.**

Cllr Collinson requested the clerk to email Wyre Cllr Jonny Leech to complain about the reduction of service to the emptying of the recycling bins (to once a month) and commented that it appears that residents are paying the same money for half the service.

## 10. Planning:

**20/00519/FUL** - Erection of a detached managers/owners accommodation in connection with Caravan Park, erection of reception and garage/storage building for Caravan Park, works to create additional touring caravan pitches and works to allow siting of shepherd hut holiday accommodation @ Fell View Park Sykes Farm Long Lane Scorton

**20/00571/FUL** - Conversion of existing agricultural barn to one key worker (agricultural) Dwelling @ Salisbury Farm Long Lane Scorton

**20/00607/FULMAJ** - Removal of condition 08 on application 11/00498/FULMAJ to extend opening period to allow the site to be used from the beginning of February to the end of November each year @ Fell View Park Sykes Farm Long Lane, Scorton

**The Parish Council had no objections or comments to any of the above applications.**

## 11. Decision notices(status):

**None**

## 12. Highways:

### **Hill View site (Cabus) flooding**

Cllr Collinson asked if the clerk had received any feedback in relation to flooding from the site which runs onto the road and into the river. The clerk stated she had contacted the Cabus clerk. Cllr Hantom agreed that the situation has got worse over the last 2 years.

The clerk stated she had not heard anything but will send another email to the Cabus clerk for her to deal.

## 13. Lengthsman:

### **Jobs undertaken**

The clerk circulated the latest time sheet via email prior to the meeting as usual.

### **Jobs to be done**

The PC agreed to the following jobs (which Cllr Collinson will pass on):

- ❖ Remove graffiti from chevrons near Lea Green Farm.
- ❖ Remove any ragwort he comes across.

Cllr Kenyon emailed the clerk to say that he has had some comments that the Millennium Way is looking untidy and unkempt particularly weeds on the path itself. Cllr Atkinson requested the clerk to email Alison Boden to invite her to the next meeting (see item 4).

### **Lengthsman hours 2021/22**

The clerk stated that although contract hours and hourly rate increased from 2019-20 onwards (from 10 hours P/W to 12 and from £13 P/H to £14), she has recently noticed that the lengthsman has only been claiming for £13 P/H. Cllr Collinson has discussed this with him and he has submitted an invoice for the additional hours he has not claimed from April -June this year (see finance).

Cllr Collinson stated that John is happy with current arrangements therefore there will be no further increase to hours or rate.

### 14. Village Hall:

#### **Update**

Cllr Collinson confirmed that Joanne Golton has a new committee and that the hall is not due to reopen for another two weeks.

### 15. Finance:

#### **Account update**

The clerk confirmed the latest balance as at 2/7 = **£23,917.30**.

Items approved for payment:

**Lengthsman fees claim for extra hour as per contract April-June - £130.00**

(see item 13)

**Lengthsman fees (June) - £630.50**

**Lengthsman grass cutting (June) – £80.00**

**Gift for accountant - £7.50 (per parish) - £7.50**

**Clerk stationery expenses (payable to D Harben) - £8.03**

### 16. Health & Safety:

**No health and safety concerns raised.**

### 17. Points of interest:

#### **PC meeting dates 2021**

The PC approved the dates with the exception of July 2021 which Cllr Atkinson would like brought forward to avoid school holidays.

The clerk will supply a new date and email an amended list to all interested parties.

#### **Covid-19 risk assessment**

The PC approved the document and the amendment which includes requesting the risk assessment from the venue where the meeting is being held.

## **Springfield Gardens**

Further to an email letter from Cllr Collinson circulated prior to the meeting, the PC agreed that this letter should be sent to Regenda, Social Services and Wyre Cllr Jonny Leech.

18. Date of next meeting: **24<sup>th</sup> September 2020 (suggested venue, the village hall)**

**As there was no further business, the meeting concluded at 8.55PM**

## **APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**WC – Flood forum update**

**LCC – Trading Standards consumer alerts June & July**

**WC – Re-opening high streets safely**

**LCC – Community support fund & Trading Standards consumer alerts update June**

**Rural Services Network (RSN) – Rural bulletin 9/6, 23/6, 30/6, 7/7**

**WC – Licensing agenda, supplement and minutes 8/6 links**

**WC - Licensing agenda & minutes 10/6 link**

**NALC – New model code of conduct consultation**

**LALC – EPC3 coronavirus and the future of local Government**

**LCC – Scam awareness fortnight 15<sup>th</sup> – 28th June**

**LCC – Press release: LCC leaders agree to explore new combined authority**

**LCC – Rd closure Tithebarn Lane 9/9-10/9 x 2**

**LCC – Covid -19 recovery phase info & thank you message**

**WC – Portfolio holder decisions agenda 25/6 link**

**Clerks & Councils Direct magazine**

**NALC – Plans for a series of online events**

**WC – Flood Forum updates**

**WC – Dog control order review**

**WC – Portfolio holder decisions 25/6 links x 2**

**WC – Items published 30/6 links**

**WC – Schedule of executive decisions 1/7**

**London hearts – PC grant of £200 for defibrillators**

**NALC – Coronavirus info guidance for multi purpose facilities**

**Community Futures – info bulletin Covid-19**

**WC – Press release: Longer car parking to boost town centre trade**

**WC – Guidance for safe use of community facilities**

**LCC – Bus service changes July**

**LCC – NALC summary of advice for re-opening playgrounds**

**TEEC – Parish Council compliant website**

**NALC – Re-opening playgrounds**

**WC – Environment Agency update 4-5<sup>th</sup> July**

**Community Action Suffolk – Re-opening village halls, community play areas & gyms update 3/7**

**Clerks & Councils Direct magazine**

**NALC – plans for a series of online events**

**RSN – Rural funding digest July**

**LCC – Highways campaign**

**WC – An update from Wyre Council**