

# NETHER WYRESDALE PARISH COUNCIL

## Minutes for the PC March 2020 meeting

N.B. The meeting did not take place on the 26<sup>th</sup> following government advice regarding Coronavirus. The following cllrs met in order to agree the regulations and for the signing of cheques. The other PC members not stated below, approved the items discussed & responses via email.

**Present: Cllrs Atkinson, Kenyon and Collinson as well as the clerk**

1. Apologies:

**Alison Bowden (Wyre Council Coast & Countryside Service)**

2. Minutes from last meeting:

**Signed as a correct record.**

3. Correspondence/circulated items:

Items to discuss are:

**Garstang Deanery Mother's Union invite**

No one will be attending this event. The clerk to confirm accordingly.

**LCC – Bunting consultation**

The Parish Council commented as follows:

The Parish Council object to the draft guidance on the basis that the bureaucracy is excessive when considering that the people involved are volunteers and that the events concerned raise vital funds for village projects. They strongly believe that there should be no need for a permit and that the guidance mentioned in "Guidance for the erection of bunting" (final paragraph "When installing bunting the applicant needs to be satisfied that.....etc) along with reminders regarding the clearance over roadways, should be sufficient.

**WC – Local plan public consultation regulation 18**

No comments relating to the above.

**WC – Consultation of review of littering, dog fouling and other environmental offences** - No comments relating to the above.

4. Lengthsman:

**Jobs undertaken**

The clerk has circulated the latest time sheets.

**Lengthsman contract 2020-21**

The chairman has signed this document and Cllr Collinson will give him the copy to sign.

5. Finance:

Items approved for payment (March):

**Lengthsman invoice (January) - £351.00**

**Lengthsman invoice (February) - £416 plus £84 materials = £500.00**

**Microsoft Office annual subscription – £20.00**

**Beckett Rawcliffe (Clerk's PAYE & Pension admin) - £240.00**

**David Harben (Toner cartridge) - £3.75**

**Clerk stationery expenses - £16.70**

**Winmarleigh PC (web accessibility training) - £12.50 (parish share)**

Items approved for payment (April):

**Lengthsman co-ordinator fee 2020/21 - £75**

**LALC subscription – 181.80**

6. Points of interest:

**Internal Audit review**

The PC are happy with current arrangements (unchanged from previous year).

**Risk assessment**

The PC approved the format of the current document with no changes.

**Standing orders**

The PC approved the format of the current document with no changes.

**Financial regulations**

The PC approved the format of the current document with no changes.

**Housing development (Hill View site) Gubberford Lane**

Cllr Collinson requested the clerk to check with the Cabus Parish Council clerk as to when the drains will be sorted out due to flooding from the corner bend down the road and across into the river. The clerk will send her an email.

**Conservation lights**

Cllr Collinson stated that a second coat of paint is required. The base ring is also the incorrect size for the pole.

**Request for a dog bin (Snowhill Lane)**

Cllr Kenyon instructed the clerk to chase up Wyre Cllr Jonny Leach to see if there has been any progress on the PC's request at the last meeting.

**Blocked drains (Snowhill Lane outside The Priory)**

The clerk was requested to contact highways.

**Millennium Way**

The PC agreed that this needs attention (tapping rails etc) and a plan will be formulated to improve it.

7. Date of next meeting: **6<sup>th</sup> May (Wednesday) including AGM**