

## NETHER WYRESDALE PARISH COUNCIL

### Agenda for the PC March 2020 meeting

1. Minutes from last meeting:

**To be signed as a correct record.**

2. Correspondence/circulated items:

Items to discuss are:

**Garstang Deanery Mother's Union invite**

**LCC – Bunting consultation**

**WC – Local plan public consultation regulation 18**

**WC – Consultation of review of littering, dog fouling and other environmental offences**

3. Lengthsman:

#### **Jobs undertaken**

The clerk has circulated the latest time sheets.

#### **Lengthsman contract 2020-21**

PC to discuss and sign.

4. Finance:

Items for payment (March):

**Lengthsman invoice (January) - £351.00**

**Lengthsman invoice (February) - £416 plus £84 materials = £500.00**

**Microsoft Office annual subscription – £20.00**

**Beckett Rawcliffe (Clerk's PAYE & Pension admin) - £240.00**

**David Harben (Toner cartridge) - £3.75**

**Clerk stationery expenses - £16.70**

**Winmarleigh PC (web accessibility training) - £12.50 (parish share)**

Items for payment (April):

**Lengthsman co-ordinator fee 2020/21 - £75**

**LALC subscription**

5. Points of interest:

**Internal Audit review**

PC to consider current arrangements (unchanged from previous year) .

**Risk assessment**

PC to consider format.

**Standing orders**

PC to consider format.

**Financial regulations**

PC to consider format.

6. Date of next meeting: **6<sup>th</sup> May (Wednesday) including AGM**