

NETHER WYRESDALE PARISH COUNCIL

Minutes for the PC meeting of 23rd March 2017, 7.30 PM @ Scorton Primary School

Present: Cllr Cottle, Anderton, Prashar, Atkinson, Drinnan and Collinson, Wyre Cllr Val Wilson, the clerk a member of the public as well as Andy Webster & Sue Haworth (Save Our Scorton Resident's Association - SOSRA)

1. Apologies:

None

2. Declarations of Interest:

Cllr Anderton (item 11 Wyresdale Park village proposals)

3. Minutes from last meeting:

Signed as a correct record.

4. Police report:

Cllr Cottle reported from the email crime figures that there had been a theft from The Barn as well as the continuing problems of thefts from Forton services.

5. Matters arising (from last meeting):

Drains (Gubberford and Station Lane)

The clerk read the latest response from Highways (Liam Kirby) on 8th Feb which states that the drains have been inspected and cleared. There was believed to be minimal levels of silt so they should now be in working order.

Overgrown hedge (Station Lane)

Cllr Cottle suggested monitoring this. Also see item 6.

Plaques plus village enhancement

The PC was requested to put this on the next agenda for consideration of Cllr Drinnan's report.

Phone box and defibrillator

Cllr Collinson requested the clerk to put this on the next agenda as she has not completed the application form yet.

Regarding the defibrillator, Cllr Collinson confirmed she had received the new pads today which will last until 29/09/19. Cllr Cottle requested the clerk to put this on the next agenda to formally approve the cost of a box to house it. In the meantime, the PC agreed that the clerk should order the defib store 1000 including the addition of class 2 electrics so it can be fitted in the phone box for a total cost of £389.00 (excl VAT).

Local Government Pension Scheme (clerk)

The clerk stated she had met with Cllr Cottle to complete forms. There is a medical form still to complete and she has now received the log-in details.

Fence (Cleveley Bank Lane)

The clerk reported the update from Wyre Council (Graham Avis) on 14th March:

“The matter has been investigated but it has been found that there is now no breach of planning control. The height of the fence has been reduced and is now permitted development by virtue of Part 2 Class A1 Town and Country Planning (General permitted development) (England) Order 2015. I therefore cannot take any action under planning legislation, and therefore the case is now closed.”

Also see item 6.

Crushed glass (Gubberford Lane from Kerwin House to village)

The clerk received notification on 18th February that this is resolved from WC.

Dog fouling (Gubberford Lane from Kerwin House to village)

The clerk received notification on 18th February that this is resolved as above.

6. Open forum:

Parking on pavements (Gubberford Lane)

The clerk stated that a member of the public had emailed expressing concern regarding vehicles parking on pavements making them narrow. The PC stated that this is an issue between the public toilets and Curwen House. Cllr Collinson said that it would be better if pavements were clear of debris. The PC agreed that the clerk should contact Wyre Council to request a site visit with a view to clearing the pavement and verges along this stretch. A member of the public confirmed that the problem was worse on a Sunday.

Cobbles

The clerk stated that a member of the public had emailed expressing concern over the state of the cobbles. The PC agreed that this could be part of the village regeneration that Cllr Drinnan has prepared. Cllr Cottle suggested that it would be a good idea to liaise with residents prior to any upgrade.

Hedge (Sunnydale, Station Lane)

See item 5. A member of the public showed a photograph of the hedge and stated it is protruding by approx. 3 feet. The PC agreed that the clerk should contact Highways. The clerk requested an electronic copy of the photo to send with her email.

Fence (Cleveley Bank Lane)

See item 5. A member of the public circulated a photograph stating that the fence is encroaching further than the boundary and onto the verge and that this “verge pinching” seems to be happening in other locations.

7. Playing field:

Progress report

None

Grass cutting

The clerk reported the response from school regarding the details of the contract which states that they pay £416.04 P/A and this equates to fortnightly cutting from March to September (approx. 28 weeks). School stated that they use the field for one half term 6-8 weeks (dependent upon weather conditions). Until last year they also paid for line marking but have cut this expenditure from their budget. The contract can be terminated with 6 months-notice. School has confirmed that they are committed to this season's cutting schedule but a change of contractor could be in place for next March. They have requested some financial help towards the costs of maintaining the grass cutting programme.

The PC were in doubt that the cutting is taking place every two weeks as it should be. It was agreed that they were prepared to contribute half the cost provided that the grass is cut on schedule every fortnight. The Clerk was asked to contact school to ascertain when the next cut is due.

8. Bikes & Barrows:

Cllr Cottle circulated Bikes and Barrows Festival leaflets.

9. Correspondence/circulated items:

Refer appendix 1. Items to discuss are:

WC – Dolphinholme Neighbourhood Plan documentation

The clerk made the hard copy available for circulation.

WC – “Together we make a difference” request for a meeting

The PC are happy to meet a Wyre Council rep with Winmarleigh and Nateby PC's at Winmarleigh Village Hall. The clerk will request suitable dates.

LCC – Draft School Place Provision Strategy CONSULTATION

Cllr Cottle stated that this did not appear relevant to the PC but asked the other members to peruse the document and inform the clerk if they had any comments.

10. Borough Council & Lancashire County Council matters:

Val Wilson reported the following:

- ❖ A raise in council tax.
- ❖ Scorton featured in a recent TV programme “Salvage Hunters”.
- ❖ Cllr teddy Taylor who was due to be Mayor had to stand down. Cllr Alice Collinson is now the Mayor Elect and Julie Robinson is her deputy.
- ❖ The final draft of the Local Plan will be discussed in June and the consultation will rolled out soon after.

11. Planning:

Springfield Cottage (boundaries) plan 16/00825/FUL

Cllr Cottle expressed concerns over the boundaries which appear to be encroaching more and more on the road. The latest application extends the boundary still further and is not the same as what is shown on the Land Registry map. Cllr Drinnan stated he would contact Highways to establish what their boundary is.

Housing development (Gubberford & Tithebarn Lane)

The clerk stated that she had sent the PC response to David Thow at Wyre Council on 14th February.

Wyresdale Park Estate village proposals

The PC agreed that Cllr Drinnan could do something along similar lines to the other development. This will be circulated for comment before replying to the developer. The PC acknowledged the comments of SOSRA below and will take this into account.

SOSRA stated that they have sought professional advice and when it comes to a response, the level of detail should be less rather than more because this is tactically a better approach. They were concerned that if the report is too detailed, the planners can come back and negate the arguments and that it is better to keep detailed points back so these can be argued once a plan has been submitted. Cllr Drinnan stated that it was important to ensure that an official response is submitted so that the PC is seen to have a voice. SOSRA stressed that the PC response was a good one and they appreciated all the work that had gone into it.

Cllr Drinnan asked the clerk to contact David Thow to arrange a meeting between Wyre Council's Planning Dept and the PC to discuss their intentions for the village in relation to the Local Plan bearing in mind the two recent major developments.

17/00169/FULMAJ - Change of use of agricultural buildings and land to events venue and public access open farm (D2 Assembly and Leisure). New external balcony with staircase, replacement roof materials on part of the building, and new access track & parking areas. Erection of 4 new buildings with 2 for agricultural use (storage), 1 for D2 use (lambing viewing) and one for part agricultural (storage) part D2 (sanitisation area and WC) use (part retrospective). @ Home Farm Snowhill Lane Nether Wyresdale (**& AMENDMENT**)

17/00170/LBC - Listed building consent for change of use of agricultural buildings and land to events venue and public access open farm (D2 Assembly and Leisure). New external balcony with staircase, replacement roof materials on part of the building, and new access track & parking areas. Erection of 4 new buildings with 2 for agricultural use (storage), 1 for D2 use (lambing viewing) and one for part agricultural (storage) part D2 (sanitisation area and WC) use (part retrospective). @ Home Farm Snowhill Lane Nether Wyresdale (**& AMENDMENT**)

The PC support both application 17/00169/FULMAJ and 17/00170LBC.

12. Decision notices:

16/00969/OUT – (Outline application for the erection of a detached dwelling with integral garage and associated access (all other matters reserved) @ Land Adjacent To Wyresdale House Sandwell Brow Scorton) **Permitted**

13. Highways:

Motorway surfacing

Cllr Cottle stated that he has received favourable comments regarding the resurfacing work that had taken place on the southbound side of the M6. The PC agreed that they would like assurance that the northern end and both sides will be done as well as several residents have made Cllr Cottle aware that the noise is becoming more pronounced over time. They asked the clerk to thank Highways for the work already done.

Trimming the hawthorn hedge (Trough Rd)

Cllr Atkinson stated that it is on the right-hand side in approach to the motorway bridge. The clerk was asked to report to Highways.

Potholes (Wagon Rd)

Cllr Prashar reported that these are prevalent between Dolphinholme House and Wyreside Hall going towards Tinker's Lane. The clerk was asked to report to Highways.

Leaning "School" sign (end of Church Drive)

It was confirmed that it is the sign opposite the entrance to Church Drive. The clerk to contact Highways to request that they straighten it.

Damaged sign (bottom of Brewer Lane)

Cllr Atkinson stated that the sign has come loose and requires digging back in. The clerk was asked to report to Highways.

14. Lengthsman:

Jobs undertaken

The clerk circulated the latest time sheets from January and February prior to the meeting.

Jobs to be done

None raised but the PC commented that the motorway bridge looks much improved since John has done it.

Lengthsman contract 2017-18

The PC approved and signed the contract. The clerk gave this to Cllr Collinson for John to sign and asked that it be returned to her.

15. Village Hall:

No update

16. Finance:

account update - The clerk to reported the latest balance at 28/2 as **£7461.33**.

Items approved for payment (March):

Lengthsman invoice (January) - £377.00

Lengthsman invoice (February) - £448.00

Microsoft Office annual subscription - £16.00

Beckett Rawcliffe (Clerk's PAYE) - £120.00

Scorton C of E Primary school (room hire) - £80.00

North West Air Ambulance request for donation - £100.00

Items approved for payment (April):

Lengthsman co-ordinator fee 2017/18 - £75

LALC subscription - £123.81

17. Health & Safety:

No health and safety concerns raised.

18. Points of interest:

Internal Audit review

The PC approved the current arrangements.

Risk assessment

The PC approved the current format.

Financial regulations

The PC approved the current format.

Standing orders

The clerk to request an additional paragraph regarding notification of absence. The PC approved the addition of the following:

"In relation to parish councillor absence, the clerk must be notified of absence from a parish council meeting as soon as practicable following receipt of the agenda for the meeting. Notification of absence should not be given on the day of the meeting except due to unforeseen circumstances and in this instance, no later than 4.30PM on that day."

Asset register

Cllr Cottle has provided the clerk with the original list and map of play equipment.

19. Date of next meeting: **4th May 2017 (AGM)**

As there was no further business, the meeting concluded at 8.55PM.

APPENDIX 1 – CORRESPONDENCE (EMAILED)

LALC – Chairmanship workshop

WC – Together We make a difference poster and info x 2

WC – Dolphinholme Neighbourhood Plan designation

LALC – The Plunkett Foundation

LCC – Parish & Town conference 25/02/17

WC – Wyre Voice Community E-Newsletter Feb & March

WC – Dolphinholme Neighbourhood Plan documentation see item 9

Police – crime report Jan & Feb 16 & 17 comparison and explanation of figures

WC – Request for info re community events/stories etc for publication

WC – Engagement Network bulletin Feb

LCC – March & April bus service changes

Best Kept Village information

WC – Together We make a difference request for meeting with parishes see item 9

LCC – Severe weather bulletin

LCC – Carers poster

Clerks and Councils Direct magazine

LCC – Recycling centre (Garstang)

LALC – Planning workshop x 2 emails

LALC – Newsletter

WC – Flood Forum agenda 09/03/17

LALC- Annual conference

WC – ACT campaign

WC – Mayor Elect Civic Sunday Service 14/5

LALC – Jo Cox foundation “The Great Get Together” 17th and 18th June

WC – Planning and Cabinet agendas 22nd March links

North West Air Ambulance - Request for donation see item 16

WC – LCC elections 4/5 poster

WC – Employment & Appeals 13/3 unconfirmed minutes link

WC – Portfolio holder decisions 9/3 links

WC – Schedule of Executive Decision 17/3 links

WC – Standards Committee unconfirmed minutes 16/3 link

LALC – Growth Programme Grant

LCC – Draft School Place Provision Strategy CONSULTATION see item 9