

## NETHER WYRESDALE PARISH COUNCIL

### **Agenda for the PC meeting of 23<sup>rd</sup> March 2017, 7.30 PM @ Scorton Primary School**

Members of the public are to refer to the clerk for items received since the publication of this agenda that require a decision from the parish council at the meeting, e.g. planning matters, finance etc.

Clerk: Melanie Harben (01253) 790156

1. Apologies:
2. Declarations of Interest:
3. Minutes from last meeting:

#### **To be signed as a correct record.**

4. Police report:
5. Matters arising (from last meeting):

#### **Drains (Gubberford and Station Lane)**

The clerk to read the latest response from Highways.

#### **Overgrown hedges (Station Lane)**

Cllr Cottle to provide any update.

#### **Plaques (John Parkinson, Thomas Mawson and Bob Braithwaite)**

PC to discuss Cllr Drinnan's report.

#### **Phone box**

The clerk/Cllr Collinson to provide any update on the adoption of the box.

#### **Local Government Pension Scheme (clerk)**

The clerk to update the PC.

#### **Fence (Cleveley Bank Lane)**

The clerk to report any update from Wyre Council (Graham Avis).

#### **Crushed glass (Gubberford Lane from Kerwin House to village)**

The clerk to report the response from Wyre Council following the request for a sweeper.

#### **Dog fouling (Gubberford Lane from Kerwin House to village)**

The clerk to report the response from Wyre Council.

6. Open forum:

7. Playing field:

## **Progress report**

### **Grass cutting**

They clerk to report the response from school regarding details of the contract.

8. Bikes & Barrows:

9. Correspondence/circulated items:

Refer appendix 1. Items to discuss are:

### **WC – Dolphinholme Neighbourhood Plan documentation**

### **WC – “Together we make a difference” request for a meeting**

10. Borough Council & Lancashire County Council matters:

11. Planning:

### **Springfield Cottage (boundaries)**

Cllr Cottle to discuss.

### **Housing development (Gubberford & Tithebarn Lane)**

PC to discuss.

### **Wyresdale Park Estate village proposals**

PC to discuss.

**17/00169/FULMAJ** - Change of use of agricultural buildings and land to events venue and public access open farm ( D2 Assembly and Leisure). New external balcony with staircase, replacement roof materials on part of the building, and new access track & parking areas. Erection of 4 new buildings with 2 for agricultural use (storage), 1 for D2 use (lambing viewing) and one for part agricultural (storage) part D2 (sanitisation area and WC) use (part retrospective). @ Home Farm Snowhill Lane Nether Wyresdale (**& AMENDMENT**)

**17/00170/LBC** - Listed building consent for change of use of agricultural buildings and land to events venue and public access open farm ( D2 Assembly and Leisure). New external balcony with staircase, replacement roof materials on part of the building, and new access track & parking areas. Erection of 4 new buildings with 2 for agricultural use (storage), 1 for D2 use (lambing viewing) and one for part agricultural (storage) part D2 (sanitisation area and WC) use (part retrospective). @ Home Farm Snowhill Lane Nether Wyresdale (**& AMENDMENT**)

12. Decision notices:

**None**

13. Highways:

**Motorway surfacing**

Cllr Cottle to discuss.

14. Lengthsman:

**Jobs undertaken**

The clerk to circulate the latest time sheets from January and February.

**Jobs to be done**

PC to agree jobs to be done.

**Lengthsman contract 2017-18**

PC to discuss and sign.

15. Village Hall:

**Update**

The clerk to report the village hall news.

16. Finance:

**account update** - The clerk to report the latest balance.

Items for payment:

**Lengthsman invoice (January)**

**Lengthsman invoice (February)**

**Microsoft Office annual subscription - £16.00**

**Beckett Rawcliffe (Clerk's PAYE) - £120**

**Scorton C of E Primary school (room hire) - £80**

Items for payment (April):

**Lengthsman co-ordinator fee 2017/18 - £75**

**LALC subscription - £123.81**

17. Health & Safety:

**The PC to raise any health and safety concerns.**

18. Points of interest:

**Internal Audit review**

PC to consider current arrangements.

**Risk assessment**

PC to consider format.

**Standing orders**

PC to consider format. The clerk to request an additional paragraph regarding notification of absence.

**Financial regulations**

PC to consider format.

**Asset register**

The clerk to clarify the final version with Cllr Cottle.

19. Date of next meeting: **4<sup>th</sup> May 2017 (AGM)**

**APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**LALC – Chairmanship workshop**

**WC – Together We make a difference poster and info x 2**

**WC – Dolphinholme Neighbourhood Plan designation**

**LALC – The Plunkett Foundation**

**LCC – Parish & Town conference 25/02/17**

**WC – Wyre Voice Community E-Newsletter Feb & March**

**WC – Dolphinholme Neighbourhood Plan documentation see item 9**

**Police – crime report Jan & Feb 16 & 17 comparison and explanation of figures**

**WC – Request for info re community events/stories etc for publication**

**WC – Engagement Network bulletin Feb**

**LCC – March bus service changes**

**Best Kept Village information**

**WC – Together We make a difference request for meeting with parishes see item 9**

**LCC – Severe weather bulletin**

**LCC – Carers poster**

**Clerks and Councils Direct magazine**

**LCC – Recycling centre (Garstang)**

**LALC – Planning workshop x 2 emails**

**LALC – Newsletter**

**WC – Flood Forum agenda 09/03/17**

**LALC- Annual conference**

**WC – ACT campaign**

