

NETHER WYRESDALE PARISH COUNCIL

Minutes for the PC meeting of 20th October 2016, 7.30 PM @ Scorton Primary School

**Present: Cllrs Cottle, Collinson, Anderton, Atkinson and Drinnan,
Wyre Cllr Val Wilson, the clerk and a member of the public**

1. Apologies:

Lancashire County Cllr Sandra Perkins

Cllr Prashar

2. Declarations of Interest:

None

3. Minutes from last meeting:

Signed as a correct record.

4. Police report:

None except email reports.

5. Matters arising (from last meeting):

Local Plan

Cllr Cottle confirmed that the next round of consultation will take place in approximately January or February 2017.

Dolphinholme Neighbourhood Plan

The clerk confirmed that there had been a press release which Cllr Prashar had confirmed was OK to publish.

Plaques (John Parkinson, Thomas Mawson and Bob Braithwaite)

Cllr Drinnan is in the process of completing a report which he will bring to the next meeting.

Weed spraying (motorway bridges)

The clerk reported on the response from Lancashire County Cllr Sandra Perkins on the 19th September. She had received an email from Liam Kirby (Highways) to say that the County Council is not responsible for the weed control and this has now been reported to Kier Highways for them to action. Cllr Cottle asked the clerk to get contact details for them for future reference (see item 14).

Asset register

The PC have not looked at the two alternatives yet. This will be discussed at the next meeting as well as the possible inclusion of the recent valuation which has been done by the Play Inspection Company.

War memorial upgrade

Cllr Cottle stated that the lettering has been redone. There will be a dedication ceremony on remembrance Sunday at 11.50AM. This will be advertised via posters and on the village website.

Phonebox & consultation

Cllr Collinson stated that many applications have been received and it is in a queue. The clerk will put on the next agenda for any further update.

The clerk was asked to respond to the Wyre Council consultation stating the PC's objection to the proposal and confirming their intention to try to adopt their phone box.

Flooding issues (Gubberford Lane and Six arches)

The clerk stated that on 10th October, the Environment Agency responded to confirm that they will respond within 20 working days and quoting the reference.

The clerk also received an email from Lancashire County Cllr Sandra Perkins on 12th September as follows:

"I have today been to a flood briefing at County Hall and brought up the problem with Gubberford Lane and the fact that the back trap on the pipes leading into the river are non-existent. (I had already emailed about the problem). They have taken on board all I have said and measures are being put into place to sort the matter before the winter. I wasn't given a time scale but I got the distinct impression it would be sooner rather than later."

6. Open forum:

Overgrown Hedges

A member of the public stated that this is an issue on the north side of Station Lane. Cllr Cottle will have a word with the homeowners.

Rd Surface (Station Lane)

A member of the public stated that this is a mess due to all the uneven patching work. It was confirmed that this had been raised with Highways previously.

7. Playing field:

Playing field inspection report

Cllr Cottle stated that the repairs referred to in the report were a "Low risk" category. He confirmed that they had also included the MUGA. The lengthsman will be asked to undertake the required repairs by Cllr Collinson.

List of Playing field payments

Cllr Collinson requested a list of payments to see what has been paid to J W Ramsbottom. The clerk stated she sent it after the last meeting but will resend it.

Progress report

- ❖ The benches will be installed within the next 3 weeks. Cllr Anderton stated he has some spare flags which can be used for the base. The PC agreed that these should be used.
- ❖ A metal gate will be installed along with a smaller pedestrian gate. The contractor will come tomorrow and Cllrs Cottle and Drinnan will meet with them to look at the sketch. The cost of the gate will be approx. £1400.00.

8. Bikes & Barrows:

Cllr Cottle reported the following:

- ❖ A list of community projects was circulated that the B & B will support financially including the amounts involved.
- ❖ The Chapel have agreed to house a temporary shed which will be used to store village equipment (end wall of the chapel). The B & B will pay for this (as show on the list).

9. Correspondence/circulated items:

Refer appendix 1.

10. Borough Council & Lancashire County Council matters:

Wyre Cllr Val Wilson reported the following:

- ❖ She has been nominated as the Wyre Council representative for the Forest of Bowland Advisory Committee.
- ❖ She is on three separate task groups: Domestic Abuse, Food Hygiene and Citizens Advice.

11. Planning:

16/00825/FUL - SS side/rear ext following demolition of existing carport, GG and outbuilding including replacement windows and alterations to external elevations @ Springfield Cottage, The Sq, Scorton

The PC has no objections to the above application and support the plan but would like the window frames to be set in a reveal (set in from the outer face of blockwork).

16/00886/AGR - Prior notification for the erection of an agricultural storage building @ Holmefields Farm Long Lane Scorton

16/00903/FUL – Single storey rear extension (resubmission of 16/00378/FUL) @ 14 Brook Avenue Scorton

The PC has no objections to the above applications.

16/00917/FUL - Alterations to create new front porch, two rear dormers, FF roof lights to front and rear, alterations to window openings and removal of chimney stack @ Street Barn, Wagon Rd, Lower Dolphinholme

The PC has had insufficient time to look at the above plan therefore comments will be emailed to the clerk after the meeting.

12. Decision notices:

16/00554/LAWE – (LAWE cert for existing use of barn and land as residential use @ Street Lodge, Oakenclough Rd Scorton) **Withdrawn**

16/00623/FUL – (Two storey rear ext @ Oak Tree Barn, Higher Lane, Scorton) **Refused**

16/00715/FUL – (Variation of conditions 2 relating to plan 15/00050/FUL to include a SS side ext @ Land at garthwood Barn, Sandwell Brow, Scorton) **Permitted**

16/00736/FUL – (Erection of agricultural livestock and storage building @ Stonehead Farm, Trough Rd, Scorton) **Permitted**

13. Highways:

Line painting

Cllr Collinson stated that recent line painting work was substandard and unprofessional. She will email a photograph to the clerk so she can report to Highways.

Pothole

Cllr Atkinson reported that there is a 5-inch-deep pothole located on Oakenclough Rd between the house called "The Forge" and "Street Bridge". The clerk was requested to report to Highways.

Blocked drain

Cllr Atkinson reported that this is located at Park Gate on Long Lane. This floods after every rainfall causing standing water on a bad bend. The clerk was requested to report to Highways.

14. Lengthsman:

Jobs undertaken

The clerk asked Cllr Collinson for the sheet but she does not have the information with her.

Jobs to be done

The clerk stated that he had not dealt with the bench at Scorton Hall Park because he didn't know which one it was. Cllr Collinson stated it was the Vicky Gardener bench. It was agreed that John should weed the motorway bridges between now and spring at which time Kier Highways should be contacted to maintain them (see item 5).

Lengthsman hours 2017-18

The clerk stated that total fees paid between April 2015 and March 2016 is £4861.50. (£5980.00 was precepted). Total materials paid was £140.79 (£150.00 precepted). The PC unanimously agreed to keep his hours the same.

15. Village Hall:

Update

The clerk reported the response from Joanne Golton which states that there is nothing to report at present apart from the back garden of the hall has been improved with artificial grass so there is no need for the lengthsman to assist in future.

16. Finance:

Items approved for payment:

Lengthsman invoice (September)

Cllr Collinson will email the amount to the clerk for the records as she does not have the paperwork with her. The clerk will fill out a cheque for John Slinger and Cllr Collinson will complete the amount.

Play inspection bill - £75.00

Scorton Methodist Chapel (Scorton Taxi donation) - £200

17. Health & Safety:

No health and safety concerns raised.

18. Points of interest:

Local Government Pension Scheme

The clerk has emailed the PC the latest information she has on this. She has worked out the figures for precept purposes but does not have the percentage rates that will be applicable with effect from April 2017 (when the scheme starts). She said she had been unable to provide details sooner as Linda Thompson has been unavailable. She stressed that the PC should get pensions advice and confirmed she has little knowledge concerning this. She is concerned about advanced notice being given regarding rate changes as it is necessary to alter the standing order for her wages to take account of her contribution (which must be paid out of the PC account). She is still awaiting information relating to the legislation referred to in the email which the PC has to check for eligibility.

The PC agreed to look at the information and discuss further at the next meeting. Cllr Drinnan offered his assistance in clarifying the process.

The clerk also stated that Beckett Rawcliffe will charge an additional £120 (maximum) for processing the payments.

She also stated that Beckett's deal with a Smart Pension Scheme and advice regarding this would be £300.

Grant applications

Cllr Cottle stated that he had recently attended a LALC meeting and spoken with Rosie Green (Wyre Council) who was there in her capacity as the person dealing with the canal scheme. He has referred to Scorton picnic site and discovered that she is proficient at dealing with grant applications which he thought may be useful information for future reference.

Rotting fence posts (Wyre Way)

Cllr Cottle reported this. Cllr Atkinson suggested that the ranger Greg Robinson could be contacted so he can arrange for volunteers to fix it. Cllr Cottle will deal. Cllr Atkinson also has an alternative contact if required.

19. Date of next meeting:

It was stated that the 17th November is not a convenient date for several cllrs therefore the next meeting will be held on **10th November (Precept)**.

As there was no further business, the meeting concluded at 8.50PM

APPENDIX 1 – CORRESPONDENCE (EMAILED)

LCC – Decision re changes to where LCC delivers services

LCR magazine

WC – Flood forum meeting emailed to Cllr Cottle

LALC – DCLG (neighbourhood planning bill)

LCC – Bus service changes

WC – Audit agenda & unconfirmed minutes 20/9 link

LCC – County Council elections 2017 info evenings 10th and 25th October

WC – Engagement Network bulletin July

LALC – meeting October emailed Cllrs Cottle, Collinson and Drinnan

NALC – Consultation on council tax referendum principles

Churchtown Flood Defence Group – Meeting 28th Jan

WC – licensing agenda 29th Sept link

WC – Full Council unconfirmed minutes 8/9 link

WC – Overview and Scrutiny unconfirmed minutes 12/9 link

WC – Schedule of executive decision 21/9 link

WC – Portfolio holder reports & decisions 22/9 links

WC – Planning unconfirmed minutes 14/9 link

RBL – Poppy appeal

WC – consultation regarding removal of phone boxes see item 5

WC – Planning agenda 5/10 link

WC – feedback on Wyre Voice editions survey

WC – Wyre Voice E-Newsletter October

Police – Incident report and crime summary Sept 15 & 16

WC – Life in Wyre Survey

WC – Flood form minutes and next meeting 8/12

Lancaster CC – Neighbourhood plans see item 5

WC – Flood forum 28th Jan 2017

LCC – Flood campaign launched in Lancashire

LALC – Accounts

Greenfingers Landscaping info

LCC – Winter briefing note

WC -Views on life in Wyre