

NETHER WYRESDALE PARISH COUNCIL

Minutes for the PC meeting of 8th September 2016, 7.30 PM @ Scorton Primary School

Present: Cllrs Cottle, Collinson, Drinnan and Atkinson, Andy Webster & Sue Haworth (Save Our Scorton Resident's Association), Lancashire County Councillor Sandra Perkins, the clerk and a member of the public

1. Apologies:

Cllr Prashar

Wyre Councillor Val Wilson

John Entwistle (Dolphinholme Neighbourhood Plan)

2. Declarations of Interest:

Cllr Cottle (item 11, plan 715)

Cllr Collinson (item 6)

3. Minutes from last meeting:

Signed as a correct record.

4. Police report:

None except email report.

5. Matters arising (from last meeting):

Dolphinholme Neighbourhood Plan

The PC approved the amended map. The clerk will inform Kelly Dodd (Lancaster CC) and Fiona Riley (Wyre Council).

Scorton picnic site

Cllr Drinnan stated that he has spoken with Tim Blythe who is still looking into options for maintenance as a joint venture. He will come back to the PC with an update in due course.

Plaques (John Parkinson, Thomas Mawson and Bob Braithwaite)

Cllr Drinnan suggested looking into undertaking small scale enhancements to the village and incorporate the plaques with this. Cllr Atkinson reiterated what was previously agreed that the plaques should not go on individual properties but in a central location. Cllrs Drinnan and Cottle will look into this further.

Snowhill Lane Road Closure

The clerk reported the email reply from Lancashire County Cllr Sandra Perkins which states that the work will take one day on the 12th September and Highways will liaise with the head teacher. They will carry out work to avoid school start time, lunchtime and school leaving time.

Weed spraying (motorway bridges)

Lancashire County Cllr Sandra Perkins reported that she had received no response. Cllr Atkinson said that this was the second year that this had been requested. Sandra will chase this up.

Drainage issue (The Square)

The clerk reported the response from Highways via Sandra Perkins on 12th July which states that the area has been inspected and the drainage system has been cleared using the jetter. Officers will monitor the area over the next few weeks to evaluate any issues that may cause flooding and work to address this will be undertaken as required.

Fly tipping (Motorway bridge)

The clerk reported that Wyre Council have attended and they can't find the sofa. Cllr Atkinson confirmed it had gone.

6. Open forum:

Tree near the Post Office

The PC agreed that the response that Cllr Collinson had sent to a member of the public regarding this issue was satisfactory.

PC information on the village website

The clerk stated that Steve Elliott has been experiencing problems uploading files. She said that there is information missing from the website and that it is not very well organised. Steve has confirmed that he can now upload the information and he will look into making the information more presentable. Cllr Cottle asked the clerk to let him know that if any costs are incurred, to inform the Parish Council so he can be reimbursed.

War memorial

Cllr Cottle has received a quote for the upgrade including lettering which would be approximately £500. The business who quoted has requested a small plaque to be placed near the memorial as an advertisement. Lancashire County Cllr Sandra Perkins recommended contacting Alan Cornthwaite as he is fully versed in these matters. Cllr Cottle will liaise with him.

Removal of phone box

Cllr Collinson stated that the public phone is going to be removed. She asked whether the PC would consider adopting the box (for the defibrillator). The PC agreed therefore Cllr Collinson will make enquiries.

Flooding (Gubberford Lane and Six Arches)

A member of the public stated that he has emailed the Environment Agency due to water coming up through the gullies which is caused by a problem with the back flap not working. He stated that this was referred by the EA to Highways as the gullies were affected. The clerk requested him to forward her the information and she will contact the EA. Cllr Collinson also asked her to mention a similar problem near Six Arches Caravan Park where the flaps don't shut.

7. Playing field:

Progress report

- ❖ Garstang Timber have agreed to supply materials for the benches on the MUGA as well as for a compound to secure nets and other equipment.
- ❖ The Forest of Bowland will supply funding towards the interpretive board which will be around £700.
- ❖ Bikes and Barrows have agreed to pay for gates. The PC will need to decide whether to have metal or wood and consider which is most appropriate.

The clerk stated that she has found out that an accompanied visit for the inspection of the playing field equipment will cost an additional £35. The PC stated that the visit should be unaccompanied.

Cllr Collinson asked the clerk to supply details of all playing field payments and receipts. The clerk will email the details to her.

8. Bikes & Barrows:

Cllr Cottle circulated a copy of the accounts.

Cllr Collinson stated that the new chairman is planning a meeting on the 28th September at the chapel to discuss the use of funds (£7000).

9. Correspondence/circulated items:

Refer appendix 1. Items to discuss are:

WC – Local Plan

Cllr Drinnan explained the purpose of the meeting and the confidentiality aspect. He expressed some discomfort about the nature of information that would have to be kept confidential and stated that the PC were in a potentially difficult situation. The Scorton Residents Association asked the PC to consider what future action they will take in regard to the Local Plan. They said that 200 residents had signed a petition against development and that currently they are circulating a newsletter. The Resident's Association expressed a wish to work in tandem with the PC for the interests of the village.

The clerk stated that Kathryn Oakes who is organising the meeting with Wyre, wants to set a date to meet with the PC. It was agreed that this should be as soon as possible this month and requested the clerk to get some suitable dates that can be agreed. The preference is to meet in the Methodist Chapel. The clerk will try to arrange this accordingly.

10. Borough Council & Lancashire County Council matters:

Lancashire County Cllr Sandra Perkins confirmed the following:

- ❖ The children's centre will not close but relocate to the library where there is a plan to expand.
- ❖ Following the report of an accident and a near miss encountered (on the A6) by a lady who has spoken with her, she has been in contact with the police who have agreed to arrange for a traffic count due to the increasing volume of traffic on this road. She stated that Highways has been strict with Wyre Council relating to planning applications along this route.

11. Planning:

16/00715/FUL - Variation of conditions 2 relating to plan 15/00050/FUL to include a SS side ext @ Land at garthwood Barn, Sandwell Brow, Scorton

16/00736/FUL - Erection of agricultural livestock and storage building @ Stonehead Farm, Trough Rd, Scorton

The Parish Council has no objections or comments in relation to the above applications.

16/00623/FUL - Two storey rear ext @ Oak Tree Barn, Higher Lane, Scorton

Notification of no objection sent 29/7

12. Decision notices:

16/00454/FUL - SS rear ext with attached side double GG, dem of existing det GG and external alterations incl replacement windows and rendering @ Stone Tree Cottage, The Sq, Scorton **Permitted**

16/00463/ADV – (New sandstone signage to the front garden of the property @ The Priory Hotel and Restaurant, The Square, Scorton) **Permitted**

16/00464/FUL – (Landscaping and alterations to site frontage incl repair and rebuild of existing boundary wall @ The Priory Hotel and Restaurant, The Square, Scorton) **Permitted**

16/00535/FUL – (Retro app for erection of animal shelter incl 2 loose boxes @ Wyresdale Hall, Wagon Rd, Dolphinholme) **Permitted**

13. Highways:

Line painting (Snowhill lane)

The clerk read the response from Highways to Cllr Drinnan which states:

“The village is programmed to have its lining refreshed, in conjunction with the small area of resurfacing outside of the primary school. It will be carried out in the conservation 'Primrose' yellow, as requested. The yellow lines will be refreshed at their existing widths. I note the Snowhill Lane lines are already 50mm. I have passed the issue of redundant signs onto a colleague to assess, and if feasible we will be able to remove them.”

Cllr Drinnan confirmed the sign's referred to are the “No waiting” signs.

14. Lengthsman:

Jobs undertaken

The clerk to circulate the August time sheet. Cllr Collinson requested the clerk to let her know how much was allowed in the precept for his fees.

Jobs to be done

The PC requested that he fix the memorial bench at the bottom of Scorton Hall Park as well as tidy up the play area and cut back the shrubs for winter.

15. Village Hall:

No update received.

16. Finance:

Update

The clerk reported the latest balance as at 3rd August is **£13,998.01**.

Items approved for payment:

BDO audit bill - £396.00

Lengthsman invoices (June) £559, (July) £630.50 and (Aug) £494 – **£1683.50**

Toner and paper - £5.60

Clerk stationery expenses - £31.44

Items paid:

Kevin Morley (signs and graphics) - £96.00

The clerk confirmed that this has been added to the asset register.

Items to discuss:

Asset register and insurance

The clerk stated that there had been an issue with the auditor relating to the asset register. Despite being part of the playing field and no equipment has been purchased, they have insisted on all the bills relating to the MUGA being included. The clerk feels that this is incorrect. In the past, the auditors have never questioned why the playing field has not been included as an asset of community value and yet they want the MUGA including. The clerk stated that she would do two asset registers for consideration. One will include the MUGA bills as the auditors have requested and the second will include both the playing field and the MUGA as assets of community value (£1) as per the auditor's own guidance.

For insurance purposes, the clerk has been assured that the MUGA will be covered for public liability only and NOT accidental damage unless the PC specifically request this. The insurers have confirmed it should be on the asset register.

The clerk stated that for the one item missed (the noticeboard) around £4 will be added to the premium which will be collected at next renewal.

17. Health & Safety:

No health and safety concerns raised.

18. Points of interest:

Clerk pension

The clerk stated that she has made arrangements with Linda Thompson (Local Government Pension Scheme) to set up a pension WEF April 2017. She is waiting until October to start the process in order for Linda to obtain the new percentage rates so that accurate figures can be used in the precept.

19. Date of next meeting: **20th October 2016**

As there was no further business, the meeting concluded at 9PM

APPENDIX 1 – CORRESPONDENCE (EMAILED)

Police – Crime summary comparison June, July and August 2015 & 16

LCC – August and Sept bus service changes

WC – Overview and scrutiny unconfirmed minutes 4/7 & 1/8 links

WC – Schedule of executive decisions 12/7, 18/7, 27/7, 4/8, 5/8, 19/8 and 8/9 links

WC- Planning unconfirmed minutes 6/7 link

WC – Employment and appeals unconfirmed minutes 11/7 link

United Utilities – reservoir safety campaign

FOB – Bowland bulletin July

WC – Full council unconfirmed minutes 7/7 link

WC – Portfolio holder decisions 30th June link x 2

WC – Licensing agenda and unconfirmed minutes 28th July links

HAGS – Play info

WC – Overview & Scrutiny agenda and unconfirmed minutes 1/8 link and additional document item 5

WC – Life in Wyre survey

WC – Planning agenda and unconfirmed minutes 3/8 links

LCC – Parish Champion newsletter July

Rossall Beach – Red Arrows notification 7th August

WC – Wyre Voice Community E-newsletter August & September

WC – Portfolio holder reports and decisions 11/8 links

WC – Local Plan attachments update and questions and answers x 2 see item 9

LCC – Temporary closure Higher Lane 16/8 and 22/8

WC – Portfolio holder decisions 11/8 links

WC – Wyre Voice emailed to Cllrs Anderton and Collinson

LCC – Weather update bulletin summer 2016

WC – Portfolio holder reports and decisions 25th August link

LCC – Delivery of services

WC – cabinet agenda and unconfirmed minutes 7th Sept link

WC – Full Council agenda 8th Sept and deadline for receipt of questions on items 6 & 7

WC - Overview and scrutiny agenda 12th Sept link

Clerks and Councils Direct magazine

WC – Planning agenda 14th Sept link

LALC – Sept newsletter & NALC led housing survey

WC – Remembrance events

WC – Northern festival of remembrance