

NETHER WYRESDALE PARISH COUNCIL

Minutes for the PC meeting of 29<sup>th</sup> October 2015, 7.30 PM @ Scorton Primary School

Present: Cllrs Collinson, Cottle, Drinnan, Prashar, Anderton and Atkinson, the clerk & a member of the public

1. Apologies:

Wyre Cllr Val Wilson

Lancashire County Cllr Sandra Perkins

2. Declarations of Interest:

None

3. Minutes from last meeting:

Signed as a correct record.

4. Police report:

**Preparation of reports**

The clerk read the email response from SGT Danielle Freaney following a request for more detail:

*"I am really sorry but at this moment in time, until I have a volunteer, I genuinely do not have the time to complete a summary for each council area. There are 21 Parish and Town Councils in the Garstang and Over Wyre area and if I provide a summary of all the crimes that go on within each location for one PC, I would have to do it for all, as I am sure you would appreciate if I started providing a more detailed summary for say Forton, you would clearly want one as well, which would then snowball to all the PC and TC's wanting a summary!"*

*At the moment I have one volunteer who provides me with the crime and incidents figures, which is what you currently receive. As well as being able to look on the below advised Police.uk website for crimes in your area anyone can access the crime figures on line using the following website <http://www.saferlancashire.co.uk/2011/statistics/index.asp> can only apologize and once I have a very kind volunteer starting (hopefully in October) then she will take on completing and providing the crime and ASB summaries. Please bear with me and, when she starts, my new volunteer.*

Cllr Collinson requested the clerk to put this on the next agenda to monitor what happens.

5. Matters arising:

**Disposable Pecuniary Interests and Other Interests forms**

The clerk obtained completed copies from Cllr Anderton.

**Vegetation overgrowth (Tinker's Lane)**

The clerk reported that Highways have stated that an order has been placed to cut hedges and this should be done in the near future (reply rec'd 20<sup>th</sup> Oct).

### **Clearance of weeds (motorway bridge, Long Lane)**

The clerk reported the further response from John Bettle (Wyre Council) on the 18<sup>th</sup> September which states that the weed spray routine is reviewed at the beginning of the year and depends on the amount of funding allocated and priority areas. He will mention this location at next review.

### **Pavement sweeping (Springfield Gardens to Curwen House)**

The clerk reported that John Bettle has confirmed on the 8<sup>th</sup> October that on the day he inspected, it fell within accepted standards. Cllr Collinson requested the clerk to ask him to contact her to arrange a meeting.

### **Request for resurface of Snowhill Lane**

The clerk reported the response from Highways on 9<sup>th</sup> October:

*"I am able to advise that Snowhill Lane has been inspected and the road has been put forward for consideration as a possible resurfacing scheme to be included within the 2017/2018 highways capital programme. Funding for such schemes is limited and there is no guarantee that a scheme will be taken forward. All schemes are ultimately approved through the highways capital programme and are discussed with County Councillors to ensure that local priorities are adequately addressed.*

*We will continue to monitor the location and undertake safety repairs as required."*

The PC were not satisfied with the duration of time that this is going to take due to serious health and safety concerns. As this is the main route to Nicky Nook, it is therefore frequented by cyclists as well as walkers. As this road is severely in need of repair, the clerk was requested to email Highways again.

### **Request for Rd signs (Brewer Lane & Higher Lane)**

Cllr Atkinson reported that 2 signs have gone up but there is a further one needed near the junction of Long Lane. The clerk stated that she had spoken with Asset Management on the 20<sup>th</sup> and was told that the signs were in the process of being made. She suggested waiting until the next meeting to see if the additional one goes up.

### **Ruts on Wagon Rd**

The clerk reported the response from Highways on 7<sup>th</sup> October which states that they have inspected the location and arrangements have been made for the actionable defects to be repaired within the next 4 weeks.

### **Broadband & Junction boxes**

As the junction boxes are still an issue, Cllr Collinson will contact Superfast Lancashire (or BT Openreach) again.

### 6. Open forum:

#### **Condition of Rd Surfaces**

A member of the public stated that this is a particular issue on Gubberford Lane between the end of the Millennium Way and Green Lane East as well as parts of Station Lane. The clerk will report to Highways.

### 7. Playing Field:

#### **Dispensation (Scorton playing field)**

The forms have been completed by Cllrs Anderton and Prashar as well as all other cllrs. The PC resolved to grant the dispensation for a period of 4 years until 2019.

## **School request re playing field grass cutting**

The clerk read the email from School dated 14<sup>th</sup> October:

*“The Governors Finance Committee met yesterday evening and the mowing of the playing field was discussed. School now have to decide whether to renew their grounds maintenance contract with LCC in the next few days and the Committee decided that if the Parish Council were able to take over the mowing of the playing field from time to time we could make a decision not to renew.*

*This has come about because of the monthly costs incurred and the fact that school don't now use the field. We would be happy to contribute to any costs if you make the decision to take it on. I believe you have a meeting this week so wanted to get in touch with you as quickly as possible. If you can let me know what the Council decides it would be much appreciated.”*

The PC agreed to look at costings regarding the maintenance of the field before making a decision. They asked the clerk to ascertain how much the school would be willing to contribute. This will be discussed again at the next meeting.

## **Progress report**

Cllrs Cottle & Collinson reported the following:

- ❖ Work has started today.
- ❖ £2,500 FOB contribution is not for the MUGA but for additional planting e.g.
- ❖ Total cost of the job is £47,328.
- ❖ Grants total is £43,000
- ❖ A design for an interpretive board for the entrance to the playing field (created by the Forest of Bowland) was circulated.

It was agreed by the PC that it would fund the outstanding balance of £4,328.30. (The difference between grants received and the cost of the Muga).

## **Benches**

Cllr Atkinson has been looking at prices for wooden benches which range from £70 - £1000. The clerk stated that Kirkham Prison do them for £240. Cllr Drinnan stated that benches should be of the same design. The PC agreed that for the time being, John (lengthsman) should paint them (see item 14).

## **8. Bikes & Barrows:**

Cllr Collinson stated that the next meeting is on the 25<sup>th</sup> November.

## **9. Correspondence/circulated items:**

Refer appendix 1. Items to discuss are:

## **WC – Building Stronger relationships meeting 18<sup>th</sup> November**

The clerk stated that she had just found out the date if anyone wanted to attend.

10. Borough Council & Lancashire County Council matters:

**No WC or LCC representatives present.**

11. Planning:

**None**

12. Decision notices:

**15/00069/DIS** – [Discharge of conditions 5 (materials), 7 (access gate), 8 (drainage), 10 (landscaping) & 11 (desktop study) re plan 15/00069/FUL (Erection of replacement dwelling @ Ash Lea, Station Lane, Scorton)] **Accepted**

**15/00149/FUL** – (Erection of two storey side & rear ext plus SS rear ext @ Ashbourne Cottage, Cleveley Bank Lane) **Refused**

13. Highways:

**Reporting Highway faults**

The PC felt that a better service would be provided if there was a specific point of contact (similar to Karen Cassar). The clerk was requested to contact Lancashire County Cllr Sandra Perkins for her to investigate. Cllr Drinnan will also speak to Paul Dunne.

**Verge overgrowth**

Cllr Collinson stated that verges need attention from The Prioory to Snowhill Lane Motorway Bridge (south side). The clerk will report to Highways.

14. Lengthsman:

**Jobs undertaken**

The clerk circulated the September time sheet.

**Jobs to be done**

The PC agreed that he should paint the village benches and deal with the Christmas tree.

**Lengthsman spending (April – August)**

The clerk confirmed that precepted fees were £5980 of which £2229.50 has been spent so far (April to August). Materials precepted were £150.00 and £75.95 has been spent to date.

**New lengthsman training**

Clr Collinson has not progressed this as yet.

**PROW Jobs**

Further to the email from Tarja Wilson, the PC agreed for the lengthsman to undertake the jobs mentioned. The clerk clarified that the £200 is for vegetation clearance only and that other PROW jobs are paid directly into the parish council account by LCC and these are invoiced separately.

15. Village Hall:

**Update**

The clerk reported the village hall news from Joanne Golton as follows:

*“The Hall held its AGM on Tuesday night, there is a concern over the lack of volunteers to look after the village hall and as a result the committee will be writing to the parish council about the situation.*

*The annual running costs are approx. £7000 per year and the committee is grateful to the parish council for their grant.”*

16. Finance:

**6 month account update**

The clerk confirmed that the balance as at 1<sup>st</sup> Sept is £17,874.18.

Remaining expenses total £10,317.31 leaving potential end of year funds as £7556.87.

She confirmed that the above includes un-presented cheques and all remaining expenses until March 2016.

She also explained the reason for the difference in the donation amounts for the village halls. At last November's precept meeting, an increase of £400 was approved for Scorton village hall therefore £1000 was precepted for in 2015/16. However, the Dolphinholme Village Hall donation was not discussed until January 2016 (when John Gorst requested the same increase for the other village hall), therefore the increased amount was not included in the precept amount which had already been requested. (No payments were made to the halls last year.)

The PC resolved that if it is required, the playing field contractor will be paid out of these remaining end of year funds.

Items approved for payment:

**Lengthsman invoice (Sept) £513.50**

**Dolphinholme village hall donation 2015/16 - £200.00**

**Penny Bennett (playing field architect fee) - £990**

To discuss:

**Scorton village hall donation 2015/16 - £1000** Deferred till next meeting

**Audit completion**

The Clerk confirmed there were no issues arising.

17. Health & Safety:

**None.**

18. Points of interest:

**Meeting dates 2016/17**

The clerk stated that Wyre Councillor Val Wilson would not be able to attend July's September's or October's and had asked if there was anything the PC could do. It was agreed to change the July meeting only to the 7<sup>th</sup>.

19. Date of next meeting: **26<sup>th</sup> November 2015 (precept)**

**As there was no further business, the meeting concluded at 9PM.**

## **APPENDIX 1 – CORRESPONDENCE (EMAILS & POST)**

**Wicksteed play info**

**WC – Overview & scrutiny minutes 14<sup>th</sup> Sept link**

**WC – Full Council minutes 10<sup>th</sup> Sept link**

**WC – Schedule of executive decision 22/9, 29/9, 7/10, 8/10**

**WC – Special meeting of the council minutes 17<sup>th</sup> Sept link**

**WC – Portfolio holder report & decision 24/9**

**WC – Licensing committee minutes 24<sup>th</sup> Sept link**

**WC – Audit minutes 22<sup>nd</sup> Sept link**

**WC – Planning agenda & minutes 7<sup>th</sup> Oct link**

**WC – Engagement network bulletin 29/9**

**LCC – October & November bus service leaflets**

**LALC – Newsletter**

**Community Futures AGM 21<sup>st</sup> Oct**

**LCC – Environment bulletin Wyre**

**LCC – Rd closure (Forge Lane Barnacre) & notification of cancellation**

**WC – Shaping your neighbourhood rural east meeting 19/10**

**WC – Overview & scrutiny agenda 12<sup>th</sup> Oct link**

**LALC – Wyre area committee agenda and minutes**

**WC – Wyre voice community E-Newsletter**

**WC – portfolio holder report 9<sup>th</sup> Oct link**

**WC – Building stronger relationships request for meeting**

**WC – Cabinet agenda 21<sup>st</sup> Oct link**

**WC – Full council minutes 7<sup>th</sup> Octo & items 6 & 7 no questions**

**WC - WC – Portfolio holder decision 8<sup>th</sup> Oct link**

**Police – Crime summary Sept**

**WC - portfolio holder decision plus call in 9<sup>th</sup> Oct link**

**Realise Futures – Picnic table offer**

**WC – Building Stronger relationships see item 9**

**WC – Overview & scrutiny minutes 12<sup>th</sup> Oct link**

**WC – Licensing agenda 29<sup>th</sup> Oct link**

**AONB – Bowland bulletin Oct 2015**

**WC – Portfolio holder reports 22<sup>nd</sup> Oct link**

**WC – Cabinet minutes 21<sup>st</sup> Oct link**

**WC – Employment & Appeals agenda 2<sup>nd</sup> Nov link**

**Clerks & Councils Direct magazine**

**WC – planning agenda 4<sup>th</sup> Nov link**

**WC – Standards agenda 5<sup>th</sup> Nov link**