

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 4<sup>th</sup> June 2015, 7.30 PM @ Scorton Primary School

**Present: Cllrs Collinson, Anderton, Cottle, Prashar, and Atkinson, Wyre Cllr Val Wilson, the clerk and 3 members of the public**

1. Declaration of Acceptance of Office forms:

**Completed by Cllrs Collinson & Prashar.**

2. Apologies for absence:

**Lancashire County Cllr Sandra Perkins**

3. Declarations of Interest:

**Cllr Prashar item 14 plans 384 & 349**

4. Minutes from last meeting:

**The AGM and ordinary minutes were signed as a correct record.**

5. Police report:

No police present therefore none except the email reports. The PC requested the clerk to ask SGT Danielle Freaney to ensure the written descriptions were included in the reports.

6. Parish Council vacancy:

The clerk stated that she had only been contacted by Paul Drinnan (who was present at this meeting as a member of the public). The PC formally agreed to co-opt him onto the parish council. The "Declaration of Acceptance of Office" form was completed and signed by Cllr Drinnan and the relevant "Disposable Pecuniary Interest" forms and the "Other Interest" forms were provided for his completion.

7. Election of officers:

**Chairman – Cllr Annie Collinson**

**Vice chairman – Cllr Neil Anderton**

**Planning Ambassador – Cllr Paul Drinnan**

8. Matters arising:

**Disposable Pecuniary Interests and Other Interests forms**

The clerk circulated copies to Cllrs Collinson and Drinnan. Cllr Anderton requested copies from Cllr Collinson. Cllrs Prashar, Cottle and Atkinson returned their forms to the clerk.

**Blocked gully (Wagon Rd, Nr Wyreside Hall)**

The clerk stated that there is no further update.

### **Upgrade of road sign (street name), outside Pear Tree Cottage & Brook Avenue**

The clerk reported the response from Wyre Council (Asset management) on 11<sup>th</sup> May. It was confirmed by the PC that all work has been completed.

### **Request for flashing speed sign**

The clerk reported her conversation with Highways (Becky) on 2<sup>nd</sup> June. There have been certain technical problems with the SPID's but this will be resolved soon and they will be put up during the next few months. An assessment will take place to see if there is a problem and if identified, the signs would go up again. She agreed to keep the clerk informed.

### **Blocked gullies (Higher Lane)**

The clerk reported the response from Highways on 20<sup>th</sup> May which states that the gullies have been jetted and cleaned.

### **Request for road surface repair (Higher Lane)**

The clerk reported the response from Highways on 20<sup>th</sup> May which states that the area has been inspected and no actionable defects have been found.

### **Potholes (Snowhill Lane)**

The clerk reported the response from Highways on 20<sup>th</sup> May which states that several defects have been identified and arrangements have been made for repair within the next 4 weeks.

### **Clerk pension**

The clerk explained that when this was raised with Winmarleigh PC, they had suggested that if each parish is willing to put up her weekly pay, she could then pay voluntary contributions. The clerk said that voluntary contributions are £14P/W. and this would mean her pay would increase to approx. £250 P/M (from £234). The PC requested the clerk to contact Gillian Benson for more information on the Local Government Pension Scheme so she can put forward a proposal for the PC to consider.

## 9. Open forum:

### **Gubberford Lane Rd Surface (Cabus parish towards A6)**

A member of the public reported that the road is deteriorating. The clerk suggested that she would contact the Cabus clerk for them to report to Highways and this would add weight to comments already made previously by this parish. The PC agreed especially as this route has a high volume of traffic and is frequented by walkers.

### **Benches**

Cllr Collinson has received a request to paint the benches. See item 17.

## 10. Playing field:

### **Playing field inspection**

The lengthsman (John Slinger) has reported on the sheet that he has been approached by a parent whose child has cut their head after falling off the equipment. He has requested advice as to whether he should cover the bolts with tape to prevent further injuries. The PC agreed. Cllr Collinson stated that he is in possession of the inspection report and will undertake repairs.

### **Progress report**

Cllr Cottle stated that the Sport England bid has been unsuccessful. Penny Bennett has rejigged the specifications so that a quotation can be obtained on this basis. Nearly £50,000 has been secured so far for the project and a meeting will be held in the Methodist Chapel tomorrow morning to determine a way forward. The meeting is open to all PC members as trustees of the playing field.

### **Shaping your Neighbourhood bid (£5000)**

Cllr Collinson has submitted a bid but has not heard back as yet.

### **Playing field mowing**

The clerk stated that she has asked the school for a more detailed contract than the one supplied but she has heard nothing further. The PC stated that the current information does not show when or how often the cutting is done. Cllr Cottle will speak to Helen Hesketh.

### **11. Bikes & Barrows:**

Then following matters were raised:

- ❖ Cllr Cottle circulated a newsletter.
- ❖ Cllr Cottle stated that information sheets are available giving a breakdown on what the money is spent on and how funds are allocated. Information is now also available on the village website.
- ❖ Cllr Collinson confirmed that £9,400 has been raised.
- ❖ Cllr Collinson stated that a bush will be removed next to the war memorial and this will be replaced by a conifer (for Christmas). The school has agreed to supply the electricity for the lights.
- ❖ There have been discussions about the placing of the defibrillator. The PC have formally agreed that this should go in the village hall lobby secured by a key lock box. Training has been offered locally.

### **12. Correspondence/circulated items:**

### **Refer appendix 1.**

### **13. Borough Council & Lancashire County Council matters:**

Val Wilson reported the following:

- ❖ She received 911 votes in the election.
- ❖ The makeup of the council is 36 to 14.
- ❖ Val is now also on the Licensing committee as well as a Clinical Commissioning Task Group.
- ❖ She will attend a briefing on the local plan.

14. Planning:

**15/00185/FUL** - External alterations to rear and side elevations @ Briar Cottage, The Square, Scorton

**15/00349/FUL** – Conversion & associated alterations to Fives Court to create ancillary living accommodation and provision of sewerage treatment plant (resubmission of 14/00648FUL) @ Old Mill House Wagon Road Dolphinholme Lancaster Lancashire

**15/00384/LBC** - Listed building consent for conversion and associated alterations to Fives Court to create ancillary living accommodation and provision of sewerage treatment plant (resubmission of 14/00649/LBC) @ Old Mill House Wagon Road Dolphinholme Lancaster Lancashire

**15/00395/LAWE** – LAWE for existing pitched roof over GG and conversion into family games room together with pitched roof over kitchen and garden room ext to rear @ Wyre Bank, Station Lane, Scorton

**The Parish Council has no objections or comments to any of the above.**

15. Decision notices:

**15/00145/FUL** - SS rear ext @ 10 Station Lane, Scorton **Permitted**

16. Highways:

**Footpath clearing (Springfield Gardens to Curwen House opposite Tythebarn Lane)**

Cllr Collinson asked the clerk to contact John Bettle (WC) to undertake this.

17. Lengthsman:

**Jobs undertaken**

The clerk circulated his jobs report.

**Jobs to be done**

Cllr Collinson requested the clerk to wood stain the benches in the village and also to lift mats under play equipment and re-lay.

**Line manager**

The PC agreed that Cllr Collinson should be the line manager.

**New lengthsman contract 2015/16**

The clerk confirmed that John has signed the contract. The PC agreed the contract and this was signed by Cllr Collinson.

**New lengthsman training**

Cllr Collinson has not looked into this at present. This will go on the next agenda. The clerk stated that Linda Andersen has informed her that Tarja Wilson will forward PROW reports to the new lengthsman and liaise with him about training requirements.

18. Village Hall:

**Update**

The clerk has received no village hall news.

19. Finance:

**account update** - The clerk has not yet received the bank statement.

Items approved for payment:

**Lengthsman invoice (MAY) - £305.50**

Items for discussion:

**Notice board**

Cllr Collinson stated that this is being finished off and it should be up next week.

**Swing seat (playing field) - £500**

Cllr Collinson stated that this is in hand.

**Wayleave cheque (£25)**

The clerk has received confirmation on the 13<sup>th</sup> May that this is being paid in and would take 3 working days. She has not been able to confirm receipt as yet because she has not received the latest bank statement.

Cllr Cottle requested that the following items be considered on the next agenda:

**Playing field gate post (relocation) - £660**

**Scorton taxi (donation towards running costs) - £200**

(Fewer people are using the service and it is running at a loss.)

20. Health & Safety:

**No health and safety concerns raised.**

21. Points of interest:

**Number of seats on a parish council**

The clerk stated that Wyre Council had responded to say that the number of seats is determined by the Boundary Commission and this would be considered at the next boundary review depending on the electorate numbers at the time.

**Bank Forms (for additional signatories)**

The clerk provided the new members with a bank form so they can be added as additional signatories. Existing signatories signed the form.

22. Date of next meeting: **16<sup>th</sup> July 2015**

**As there was no further business, the meeting concluded at 9.30PM**

**APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**WC – Schedule of executive decisions 8<sup>th</sup>, 14<sup>th</sup> & 15<sup>th</sup> May as well as 4<sup>th</sup> June**

**WC – mayor civic service 7<sup>th</sup> June invite**

**WC – Community e-newsletter**

**WC – Annual meeting of the council 21<sup>st</sup> May**

**WC – Walney extension community fund**

**Police – crime summary April**

**WC – Audit committee 26<sup>th</sup> May agenda link**

**LCC – Rd closure (Snowhill Lane) 20<sup>th</sup> – 29<sup>th</sup> May**

**Glasdon products**

**North star consulting & research – WC affordable housing rural housing needs survey**

**WC – Portfolio holder report 21<sup>st</sup> May link**

**WC – Overview & Scrutiny committee agenda 1<sup>st</sup> June link**

**Gillian Benson – Wyre Area Rd Safety info**

**WC – Local plan issues & options public consultation**

**LCC – Bus service changes June**

**WC – Planning committee 3<sup>rd</sup> June agenda link**

**Community Futures – E-bulletin**

**Lancs Police & Crime Commissioner – sign up to continue to receive info**

**Salvation Army – Textile recycling**

**WC – Annual meeting minutes 21<sup>st</sup> May link**

**WC - Leisure & culture portfolio holder decision 21<sup>st</sup> May link**

**Caloo – Muga equipment emailed Cllr Cottle**

**WC - Overview & Scrutiny committee minutes 1<sup>st</sup> June link**

**WC – Standards committee agenda 11<sup>th</sup> June link**

**WC – Cabinet minutes 3<sup>rd</sup> June link**

**WC – Portfolio holder report 4<sup>th</sup> June link**