

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 5<sup>th</sup> June 2014, 7.30PM @ Scorton Primary School

**Present: Cllrs Collinson, Babbs, Gorst, Anderton and Cottle, the clerk, Lancashire County Cllr Sandra Perkins and a member of the public**

1. Apologies for absence:

**Cllr Atkinson**

**Wyre Councillor Val Wilson**

2. Declarations of Interest:

**None**

3. Minutes from last meeting:

**Signed as a correct record.**

4. Police report:

**None**

5. Matters arising:

#### **Notice board**

Cllr Collinson will email the quote to the PC members from Stuart Williams (£460).

The PC decided to replace the noticeboard near the village hall with a new one, and repair the one outside the shop. Cllr Collinson will request a quote for repair.

The clerk stated that Cynthia Dereli could be approached for funding as she has done this with another parish. The PC requested the clerk to contact the Parish Champion (LCC).

#### **Rd Surface (Station Lane)**

The clerk has sent several reminders to MP Eric Ollerenshaw but he has not responded yet to clarify what the extra funding for road repairs will be used for. She will contact him again in the near future.

#### **BT repair (Springfield Gardens to Tithebarn Lane)**

The clerk reported that Highways (Frank Jamieson) emailed her on 27<sup>th</sup> May to confirm that the defect was completed on Friday 22<sup>nd</sup> May. The PC are still not satisfied with the outcome, therefore LC Cllr Sandra Perkins agreed to look into it. She asked the clerk for Frank's contact details.

#### **War memorial handrail (funding)**

Cllr Babbs stated that Alan Cornthwaite has his contact details and he is still awaiting confirmation of a meeting date. (Regarding a grant/funding available).

### **Planning query (wall, 1 Priory Gardens)**

The clerk reported that she received a response from Graham Avis on 14<sup>th</sup> May. He is investigating and will reply to the PC within 28 days.

### **Leaning wall (Tithebarn Lane, Ghyll Wood)**

The clerk stated that Building Control (WC) has emailed her on 28<sup>th</sup> May to say that the wall has been demolished.

### **Scorton sign at Cross Hill crossroads**

The clerk stated she had received a call from Mark Howorth (traffic officer at Highways). He intends to put in a new post as the existing one is in poor state. He will also make signs higher in case of visibility issues. This will take 6-8 weeks. He will ask Josh (lengthsman) to request the landowner near the sign to cut the hedge back.

### **Funding for community projects**

CLlr Collinson has submitted the application to Lady Dulcie Atkins.

### **Advertisement signs A6**

The clerk reported the response from John Bettle.

- ❖ Any sign erected will be inspected – those posing a hazard to road safety will be removed instantly.
- ❖ Any sign without planning permission and without contact details will be removed.
- ❖ Any sign without planning permission but has contact details – person or organisation will be contacted.
- ❖ Any sign for charity will inspected and a decision made to deem if a hazard to road safety.
- ❖ Any “A” boards come under LCC but will be removed by Wyre (working with ICC if deemed to be a hazard).

CLlr Cottle stated that he raised this at the road safety meeting and Karen Cassar (Highways) will look into it.

### **Request for bin (Nicky Nook)**

The clerk stated that she has spoken with John Bettle who is reluctant to install a bin as the public leave other waste there and fly tip. He will liaise with the park ranger and ask him to keep an eye on it. If people persist in leaving dog poo bags, signs can be erected. The PC will monitor this over the next few weeks.

### **Defibrillator**

Bikes & Barrows will discuss and get volunteers. The clerk was asked to obtain a free defibrillator from the North West Ambulance Service.

## 6. Open forum:

### **Appleby horse fair**

The clerk stated she had circulated an email from a member of the public to the PC expressing concern about what LCC and WC intend to do to deal with the flow of caravans through the area to Appleby and back. He stated that there had been a lot of mess left behind in the past, with little action from the councils.

Cllr Babbs stated that Wyre had acted promptly last year (due to new legislation) and that the travellers had moved on quickly. LC Cllr Perkins asked if the PC had concerns. Cllr Anderton stated there was only a problem if they stayed 1 or 2 weeks. Sandra Perkins will investigate and find out from Highways what procedures are in place.

## 7. Playing field:

### **Progress report**

Cllr Cottle reported that he had had a meeting today and contacted the architect to discuss a way forward. Local contractors will be used (where possible). These will be chosen carefully to ensure a high standard of work. Bikes and Barrows are willing to donate an additional £5000. The project can be done for £43,000 (without floodlights). He will submit a request to the Lancashire Environment Fund for £30,000. Cllr Cottle has also contacted planning who has confirmed that no resubmission of plans is required, just an outline of changes (non-material amendment). It is the intention to start the work this time next year. He will meet up with Penny Bennett (Architect) in three week's time.

### **Dog signs**

Cllr Babbs has got the bill £61.74 (for 2 signs). This will go on the next agenda as the cheque book is currently at the accountant's. He has asked the lengthsman if he has got fittings to erect them.

### **Annual maintenance of play equipment**

The clerk reported that the Playground Inspection Company will inspect the equipment in July. For payment purposes, they are aware of when the next 2 meetings are so they can send the invoice at the appropriate time. One piece of equipment is in a bad state. Cllr Cottle will ask Penny Bennett (architect) for a list of suppliers.

### **Grass cutting**

Cllr Anderton stated that he was concerned about the standard of grass cutting on the playing field. Cllr Cottle circulated a draft letter (to be sent to school) on behalf of the PC raising this concern and requesting that they sort this out with the contractors. The PC agreed that the letter should be sent. Cllr Cottle will email this to the clerk along with photographs.

## 8. Bikes & Barrows:

Cllr Collinson reported that there will be an open cheese and wine evening at the village hall on Friday 20<sup>th</sup> June.

Cllr Cottle stated that electricity from the chapel is being used externally for events on the field. So that there are no trailing wires, he suggested that Bikes and Barrows may wish to consider funding an external socket which would cost approx. £200. This will be discussed with them.

9. Correspondence/circulated items:

**Refer appendix 1.**

10. Borough Council & Lancashire County Council matters:

LC Cllr Sandra Perkins reported the following:

- ❖ The group overseeing the reinstatement of the tip have reported savings of £45,000 which will go towards the reopening of the site. These savings have been generated by the removal of logos from the side of skips.
- ❖ Appleby Fair (refer item 6).
- ❖ PCSO John Holland has been relocated and a new PCSO has taken up the office.

11. Planning:

**14/00412/FUL** - SS exts & conv of GG to living accommodation @ Arkmere House,  
Arkmere Lane, Scorton

**The PC had no comments or objections to the above.**

12. Decision notices:

**14/00196/FUL** – (Erection of roof over manure store @ Dolphinholme House, Wagon Rd)  
**Granted**

**13/00875/FULMAJ** – (caravan site, Land south of Lea Green) **Refused**

13. Highways:

**Schedule for street cleaning**

The clerk reported the reply from John Bettle on 23<sup>rd</sup> May confirming that Scorton is on a 5 day scheduled visit but only roads that warrant sweeping are swept.

**Hedge (end of crescent Trough Rd to Garthwood Barn)**

Cllr Cottle confirmed that this has been cut back by the landowner, however, the verge requires attention. The clerk was requested to contact Highways.

**Parking issues (nr Springfield Gardens)**

Cllr Cottle raised this at the Wyre Area Rd Safety meeting. It was confirmed that every Regenda site has a similar problem. He asked if Highways could liaise with Regenda. They need to establish which area is Highways responsibility. LCC will investigate and get back to the PC on this issue.

#### 14. Lengthsman:

##### **Jobs undertaken as follows:**

***14th May** - Strim full length of Mil-Way. Note the Millennium Way is approx half a mile long, so there and back is about a mile to strim.*

***15th May** - Return to mow all round. Note this was the last time that i mowed this piece of grass near Wyreadale Crescent so the hardened bar had been knocked into the ground after the 15th May.*

***22nd May** - Lease with council engineer over alterations to sign post at Cross Hill and inform Councilor Atkinson. Strimming on the Play Area as requested L.P. same and blow debris. Digging up roadside verges M- Way bridge to Picnic Site.*

***27th May** - Mow tennis court, up to church and near Wyresdale, broken down. Six hours to repair. Will need new belt and new blades as damage to both is severe.*

*Note: belt was only put on last month. £42.72 plus Vat. new blades just over £100.*

***29th May** Inspect play area strim up to church etc. Note some of the equipment on the play area has been poorly installed. (I have just installed new child seats in Cockerham so i know how they should be.) Hammock swing needs new wire rope on one end as is breaking and dangerous."*

##### **Grass cutting (damage to equipment)**

The clerk stated that Josh had emailed her stating that he hit a piece of hardened steel bar that had been driven into the ground on a piece of grass that he routinely cuts. He regards this as a deliberate act of sabotage. It damaged his mower to the extent of damaged blades and a broken shaft on the gearbox. It took six hours to repair plus the cost of parts.

The PC has no idea why this metal was there and expressed regret at the damaged caused to his equipment.

##### **Jobs to do**

Cllr Gorst asked if he had had a chance to spray the kerb verges in Lower Dolphinholme, to remove the weeds. Cllr Atkinson sent the clerk an email stating that there was a lot of roadside litter on Harrisend Fell. Cllr Collinson requested him to strim the grass behind the village hall and Cllr Cottle requested that he weed spray the flower bed on the left hand side of the playing field.

## Time sheet

The clerk contacted Tarja Wilson about the time sheet as Tarja has experience with other lengthsman schemes. She stated the following:

***“Over the years different types of timesheets have been tried with mixed success:***

- ❖ *The key is the timesheet is user friendly: The person filling it out must be comfortable with it*
- ❖ *Computer based or paper based? (Excel timesheets limit the wording on the jobs carried out)*
- ❖ *Does not take too long to keep a record throughout the week (in a notebook) and in a way that it is straight forward to make up the monthly timesheet.*
- ❖ *Record time spent rounded up or down: recording specific start and finish times is too much.”*

The clerk also circulated the form used by another lengthsman for comparison. She stated that he has been doing the email reports in his own time. Cllr Babbs agreed and said that he was not particularly experienced using a computer. The PC decided to request the lengthsman to fill in Cllr Collinson’s form for a trial period of 6 months as there was not enough info regarding time spent doing jobs on the other form.

The clerk stated that Forton PC are also having issues and they may consider pulling out of the scheme next year which will affect the other parishes. She is planning a meeting with them to work through things.

### 15. Village Hall:

Cllr Cottle reported the following:

- ❖ The village hall are not happy with the floor.
- ❖ The WI have decided not to use the hall due to issues with heating.

### 16. Finance:

**account update** - No statement received yet.

### 17. Health & Safety:

**None**

### 18. Points of interest:

**None**

### 19. Date of next meeting: **17<sup>th</sup> July 2014**

**As there was no further business, the meeting concluded at 8.55PM**

## **APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**LCC – Lancs lost ways volunteers**

**WC – Overview & scrutiny agenda 19<sup>th</sup> May link**

**WC – Audit committee agenda 20<sup>th</sup> May link**

**WC – Cabinet agenda 21<sup>st</sup> May link**

**WC – Full council 8<sup>th</sup> May minutes link**

**WC – Planning committee 7<sup>th</sup> May minutes link**

**LCC – Rd traffic proposal public notice**

**LCC – Special edition newsletter (Cynthia Dereli, Parish Champion)**

**Charity Commission – Spring newsletter**

**LCC – June bus service changes**

**WC – Overview & scrutiny minutes 19<sup>th</sup> May link**

**WC – Licensing committee 29<sup>th</sup> May agenda link**

**WC – Schedule of executive decisions 20<sup>th</sup> & 28<sup>th</sup> May links**

**Community Futures – E-bulletin emailed to Cllr Cottle**

**FOB – 50<sup>th</sup> Anniversary awards**

**WC – Cabinet minutes 21<sup>st</sup> May link**

**WC – Planning committee agenda 4<sup>th</sup> June link**

**Lancs PCC – Weekly roundup 23/5**

**WC – Full council agenda 5<sup>th</sup> June, revised agenda and items 7 & 8 questions**

**Wyre senior forum – Community transport scheme**

**WC – Audit committee 20<sup>th</sup> May minutes link**

**LALC – Wyre area committee meeting 15<sup>th</sup> July**

**Community Futures – E-bulletin**

**WC – Community E- Newsletter June**

**WC – NHS Fylde & Wyre new release 2<sup>nd</sup> June**

**WC – Licensing committee minutes 29<sup>th</sup> May link**

