

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 27<sup>th</sup> March 2014, 7.30PM @ Scorton Primary School

**Present:** Cllrs Babbs, Cottle, Atkinson, Anderton and Collinson, the clerk, Wyre Councillor Val Wilson, Lancashire County Cllr Sandra Perkins, PC Simon Jones and 5 members of the public

1. Apologies for absence:

**Cllr Gorst**

2. Declarations of Interest:

**Cllrs Anderton & Atkinson re item 10 plan 875.**

3. Minutes from last meeting:

**Signed as a correct record.**

4. Matters arising:

**Notice board**

Cllr Collinson confirmed that many joiners are busy but Stuart Williams is doing a quote. She will bring this next time.

**TPO request**

Cllr Babbs confirmed that the TPO is in place (re the trees between Bland's Cottage to Lea Green on Trough Rd/ Long Lane) and the trees are now protected.

**Bowgreave Rise Care home**

The clerk stated that she had emailed the response from Cllr Martin to the councillors on 5<sup>th</sup> February. She has also received additional information which she circulated to the PC members.

**Mill yard hedge**

Cllr Collinson stated that the member of the public was still not happy about the sparseness of the foliage. Cllr Cottle suggested waiting until they are in leaf and make a judgement at that time.

It was reported that there is an overgrown hedge at the end of the crescent (on Trough Rd to Garthwood Barn). This poses a health and safety concern regarding traffic, due to the extent of the overhang. It was felt that as residents had been written to about cutting back, it was felt appropriate that Highways should also write to the landowner concerned (Mr Whewell) to address this. The clerk will contact Highways accordingly.

## 5. Open forum:

### **Police report**

Police Constable Simon Jones introduced himself and confirmed there has been no crime or anti-social behaviour in Scorton during the last month.

In the wider area, there has been a burglary in Forton on the A6 (car garage safe). There has also been minor criminal damage on Hollins Lane, Forton and a domestic assault. In Garstang, there has been a slight increase in burglaries (but no rise in ASB).

He encouraged the public to report anything suspicious to 101.

A member of the public stated that speeding does not seem to be classed as a crime. PC Jones confirmed that careless driving is not logged as a crime but driving offences are classed as a high priority.

It was also raised that motorists often ignore the 20MPH speed limits. PC Jones agreed but stated that the police are carrying out enforcement and taking drivers to task who ignore the speed limits.

Fly tipping was reported (at the services, north side). PC Jones will have a look. Cllr Babbs requested PC Jones to keep an eye on parked cars under the bridge on Tithebarn Lane, as there has been fly tipping here and lighting fires.

### **Proposed wind farm (St Michael's)**

A member of the public and resident of St Michael's, has contacted the clerk and requested that she bring this to the attention of the PC. There is big opposition to it locally and there is the feeling that this proposal is the thin end of the wedge and there is the danger that wind farms will become more prevalent unless they are opposed. She feels that all parishes should act together in this regard. The clerk confirmed that the application is likely to be submitted in summer/autumn.

### **Station Lane (overgrown vegetation, next to railway link)**

A member of the public stated that network rail need to ensure this is trimmed back as the overgrowth is severe. The clerk was asked to report this matter to Highways.

### **Station Lane (condition of road surface)**

A Member of the public has complained to Cllr Babbs about this. The clerk was asked to contact Highways for repairs. She was also asked to copy in Eric Ollerenshaw (see item 8).

### **BT work (Springfield Gardens to Tithebarn Lane junction)**

Cllr Babbs stated that they have been digging trenches and have undertaken repairs which are substandard. As Highways has an initiative on this, the clerk was requested to report this to them.

## 6. Playing field:

### **Progress report**

Cllr Cottle asked the clerk to contact the insurer to check their requirements for maintenance of the play equipment. He also asked the PC if they thought a MUGA was still a good plan to take forward. The PC agreed that a MUGA with a path and adequate drainage is a good idea. Cllr Cottle will progress this.

## **Dog signs**

Cllr Babbs requested the clerk to put this on the next agenda.

## 7. Bikes & Barrows:

Cllr Collinson reported:

- ❖ There is an auction on 5<sup>th</sup> April.
- ❖ £515 has been raised in the first event.

## 8. Correspondence/circulated items:

**Refer appendix 1. Items to discuss are:**

### **WC – Planning ambassador**

The PC are happy for Cllr Babbs to be the planning ambassador. As Cllr Collinson has also expressed an interest, Cllr Babbs agreed to copy her in to any information sent re future meetings, so she can attend.

Further to their recent meeting, Cllr Babbs stated that they are looking to develop Scorton significantly in the next few years.

### **WC – Draft transparency code for parish councils consultation (deadline 9<sup>th</sup> May)**

The PC answered the questions and requested the clerk to reply.

### **LCC – Local delivery scheme for PROW**

The clerk has confirmed with LCC that the details are unchanged and the PC have automatically opted back in. Linda Anderson has clarified what the £200 P/A can be used for in her email of 18<sup>th</sup> March:

*“The money could be used to purchase tools/personal protection equipment for volunteer or community interest groups interested in maintaining the Rights of Way, a training session to encourage volunteers etc, or simply undertake work on the network that is important to your communities.”*

The clerk has itemised the following from the payments already received (£200 for 2012/13 and £200 for 2013/14) and will do a list at the end of the financial year to keep a record of how this money is spent:

Materials for gateway signs £55.20, tree clearance £100 (repaid by LCC) and paint for railings, Long Lane £74.86. The clerk also stated that the item under finance relating to seat repairs £64.26 could also be paid from this money.

### **Eric Ollerenshaw MP – Letter re additional funding for road repairs**

The clerk read this to the PC and they have requested that she contacts him (as well as Highways), regarding the request to make repairs to the road surface on Station Lane (see item 5).

## 9. Borough Council & Lancashire County Council matters:

Wyre Cllr Val Wilson reported the following:

- ❖ She handed out WBC 'discs' which assist public with which bin to put waste in, for re-cycling.
- ❖ She has been chairing a Task Group at WBC, looking into the role of volunteers and the useful work that they carry out both to the benefit of the community and themselves.
- ❖ Wyre Borough Council has frozen their element for the third year and are pledged to continue that until 2015/16.
- ❖ WBC tax for the next year is the equivalent of 49pence per day for a Band D property, the lowest on the Fylde coast and the second lowest in Lancashire.
- ❖ WBC has made savings of almost £7million in the eight years up to March 2014, and are set to save a further £620,000 over the next 2 years.
- ❖ Some of the achievements in this area include: The deal with Booths in Garstang to provide free parking, £250,000 budgeted to be spent on Garstang Leisure Centre (a further £50,000 has been added) and a bid is being prepared to the Big Lottery to secure up to £6million for a project 'Fulfilling Lives Ageing Better'. This project identifies four priority groups: Older people with dementia, older people living alone in rural communities, older men living alone and older carers.

Lancashire County Cllr Sandra Perkins reported the following:

- ❖ LCC is promoting "Dementia Friends" to recognize people who take care of individuals who suffer with dementia, in their own homes. At the moment, this is in its infancy.
- ❖ Each bus services will be re-evaluated at contract renewal. She has requested that parish councils be kept informed of developments.
- ❖ It is intended that the waste site at Cloughton will be a pilot site and LCC are looking into the details and determining the way the site will operate.
- ❖ The main LCC number has changed to an 0300 number which is cheaper. Anyone ringing the old number will hear a message to this effect.

## 10. Planning:

To discuss:

**13/00875/FULMAJ** - COU to create a caravan site with 28 pitches @ Land at Lea Green Farm, Long Lane, Scorton AMENDMENTS

**The parish council has no objections to the above.**

**14/00196/FUL** - Erection of roof over existing manure store @ { Dolphinholme House,  
Wagon Rd

**The parish council has no objections to the above.**

Replies made previous to the meeting due to earlier deadline:

**14/00101/FUL** – FF rear ext and balcony @ Follifoot, Long Lane, Scorton

**Notification of no objection sent 25/02/14 re the above plan.**

**14/00067/FUL** - COU of agri land to form sand paddock @ Cross Hill Smithy,  
Oakenclough Rd & AMENDMENTS

**Notification of no objection sent 18/02/14 re the above plan. Comments sent relating to amendments on 06/03/14**

11. Decision notices:

**13/00892/FUL** – (Conv. of existing redundant buildings to create a Double GG and 1 unit of holiday accommodation and siting of 1 timber chalet for holiday accommodation @ Slean End Farm, Higher Lane, Scorton) **Granted**

12. Highways:

**Finger post (Trough Rd outside Garthwood Barn)**

Cllr Cottle said the fingers are off the post and are lying on the floor rotting. He requested the clerk to ask the lengthsman to have a look.

**Post (Cross Hill crossroads)**

Cllr Atkinson stated that the sign that points to Scorton is usually facing the wrong way due to the wind which causes it to slip. It rarely points the right way. She asked the clerk to contact the lengthsman about this also.

13. Lengthsman:

**Jobs undertaken**

The clerk reported jobs done since the last meeting (emailed on 6<sup>th</sup> March):

*“litter picking Long Lane as requested, 5 bags taken to the Barn, gully & kerb clearing. I Made a new base for litter bin on play area and moved the bin, I moved the new wooden seats and fastened them down. Debris and fallen branches have been cleared after recent storms. I have taken away old holly wreaths from top lane. The rest of the time has been spent litter picking & gully clearing.”*

The clerk stated that the lengthsman has also been to sort out the back yard of the village hall.

## **Jobs**

The clerk stated she had told Josh about the noticeboard (nr the village hall - condensation issue). She will ask him again about this.

The PC agreed to the following (also see Highways):

### **Clearance of road edges especially Trough Rd & Tithebarn Lane**

CLlr Babbs asked the clerk to ask the lengthsman to ensure that road edges are clear, so that the water runs down the drains not past them. He requested that he devote 2 hours per week to this.

### **Other matters**

Some members of the PC feel that he needs to provide additional information regarding how he is spending his time. CLlr Collinson requested his last few job reports so that she can prepare a worksheet for him to complete. CLlr Cottle asked the clerk to check with Forton to see what they do.

### **14. Village Hall:**

#### **Update**

The clerk reported the following village hall news from Joanne Golton (early to mid March):

- ❖ Hall neighbours have requested a meeting to discuss walls etc following planning consent.
- ❖ The back yard has been cleared and the village hall wish to thank the lengthsman for assisting with the clear up.
- ❖ The village hall will shortly be advertising for a new cleaner.
- ❖ Hall usage is steady but further upgrade is required to attract more commercial clients for one-off bookings. This helps keep down costs for locals.
- ❖ More committee members are needed to assist Joanne.
- ❖ The Village Hall AGM is on Mon 17 March at 6.30pm at the village hall.
- ❖ The village hall request refurbishment of the noticeboard as it's suffering from condensation and pins aren't going in very well. (See item 13.)
- ❖ A floor survey has been done and the hall are now in the process of collecting quotes to extend the maple floor area.

15. Finance:

**account update**

The clerk confirmed that remaining funds as at 28/02/14 are £7522.81.

Payments agreed for March:

**PAYE - £120**

**LCC – hire of school room - £80**

**Community Futures Subscription - £30**

**Clerk's expenses - £25.89**

**Lengthsman (seat repairs) - £64.26**

Payments agreed for April:

**LALC subscription - £134.43**

**Lengthsman fees – £5980.00**

**Lengthsman materials - £150.00**

**Lengthsman co-ordinator fee - £75.00**

16. Health & Safety:

**Public health query**

Wyre councillor Val Wilson responded to Cllr Babb's query about a spate of deaths in the housing association properties in Springfield Gardens. Concern was raised that there may be a problem since installing gas heating into them last year.

Cllr Wilson has contacted Wyre BC, Regenda, Public Health, emergency Gas and the Health and Safety Executive. The coroner had no record of any deaths resulting from carbon monoxide in the area. Although it appears that this was a series of coincidences, it was a useful exercise in dealing with an emergency.

**War memorial (request for hand rail)**

The clerk read the response from Wyre Council (following Cllr Babbs email) which states it is not theirs. The land is owned by the Blackburn Diocese Board of Education. Cllr Babbs stated it is not known who is responsible for the memorial. Lancashire County Cllr Sandra Perkins suggested Alan Cornthwaite has information about possible funding for this and suggested that the clerk contact him. It was also suggested that the Bikes & Barrows could be asked if they would be willing to contribute.

Cllr Perkins stated that there is a lady who is offering to provide a planter if the PC is interested. She has agreed to contact her on the parish's behalf.

17. Points of interest:

**Standing orders**

PC agreed the existing format.

**Financial regs**

PC agreed the format of the document.

**Risk assessment**

PC agreed to the format of the document.

**Internal audit review**

PC agreed the answers as the internal auditor is unchanged.

**Wyresdale Park**

Cllr Babbs stated that Wyresdale Park are advertising wedding receptions. There are concerns regarding any potential noise nuisance that may be reported to the PC in future. The clerk was asked to contact Wyre Council to ensure there is compliance with the licensing regulations.

**The Fleece development**

Cllr Atkinson stated that the owner wants to make more letting rooms and enquired whether the PC would consider supporting it. The PC suggested to Cllr Atkinson that she should ask the owner to provide the application number when he has submitted plans, in order that the PC can peruse the details and decide then.

18. Date of next meeting: **8<sup>th</sup> May 2014 including AGM**

**As there was no further business, the meeting concluded at 9.25PM**

**APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**WC – Photography competition**

**WC – Full council agenda 23<sup>rd</sup> Jan link and links for items 6 & 7 reports**

**WC – Overview & Scrutiny agenda 27<sup>th</sup> Jan link**

**Lancs PCC – weekly roundups 17/1, 14/2, 21/2, 28/2 & victims and witness consultation**

**LALC – NALC grant info & insurance workshop 19<sup>th</sup> March**

**WC – Flood strategy consultation event**

**WC – Resources portfolio holder report 16<sup>th</sup> Jan (repairs & maintenance, Fleetwood) & neighbourhood services portfolio holder report (sales of possessions policy)**

**WC – Schedule of executive decisions 23/1, 13/2, 24/2, 27/2, 3/3, 12/3 & 14/3**

**WC – Tree preservation order (land on Long Lane) see item 4**

**WC – Resources portfolio 30<sup>th</sup> Jan (Microsoft licensing)**

**NHS – Health strategy 2030**

**WC – Full Council minutes link 23<sup>rd</sup> Jan**

**Police – Crime summary Jan 2014**

**Community Futures – E-bulletin**

**WC – Portfolio holder decision 30<sup>th</sup> Jan (Microsoft SQL licensing arrangements)**

**LALC – Local govt finance settlement**

**WC – Wyre Voice community E-Newsletter Feb 2014**

**Charity Commission – News emailed to Cllrs Babbs & Cottle**

**LCC – Subsidised bus service outcome**

**WC – Cabinet agenda 19<sup>th</sup> Feb link**

**WC – Planning minutes 5<sup>th</sup> Feb link**

**Superfast Lancashire – Newsletter**

**Community Futures – Wyre Commissioning plan**

**WC – Portfolio holder reports 13<sup>th</sup> Feb links**

**LCC – Bus service changes March**

**WC – Overview & scrutiny agenda for 24<sup>th</sup> Feb link**

**Best Kept Village - info**

**Tower Mint – WW1 remembrance medal**

**LCC – Cleveley Bank Lane Rd closure 3-7<sup>th</sup> March**

**Police – Trading Standards consumer alert**

**WC – Wyre together awards**

**LALC – Planning workshops**

**WC – Licensing Committee agenda 27<sup>th</sup> Feb link**

**WC – Local Plan sites for development**

**WC – Portfolio holder decisions 13<sup>th</sup> Feb**

**WC – Cabinet 19<sup>th</sup> Feb minutes link**

**WC – Planning ambassador local plan meeting 24<sup>th</sup> March see item 8**

**WC – Planning committee agenda 5<sup>th</sup> March**

**WC – TPO no objections, order confirmed (No 1. Land @ Long Lane) see item 4**

**NHS Fylde & Wyre – Health Care Strategy 2030**

**WC – Full Council agenda 6<sup>th</sup> March link and items 6 & 7 questions**

**WC – Resources portfolio report 27<sup>th</sup> Feb (Fleetwood)**

**Lancs County Cllr Sandra Perkins – Policing of festivals and parades**

**WC – Employment & Appeals committee agenda 10<sup>th</sup> March link**

**Wicksteed – playground equip. information leaflet**

**WC – Audit committee 11<sup>th</sup> March agenda link**

**WC – Resources portfolio report 4<sup>th</sup> March (Fleetwood)**

**WC – Cabinet agenda 12<sup>th</sup> March link**

**Clerks & Councils Direct Magazine**

**WC – Overview & scrutiny committee minutes 24<sup>th</sup> Feb link**

**LALC – Events**

**NHS – Release from Fylde & Wyre commissioning group**

**WC – Views on WC website**

**WC – Resources portfolio decisions 27<sup>th</sup> Feb (Street naming & numbering fees 2014/15)**

**WC – Wyre Voice community E-Newsletter March**

**LALC – Wyre Area meeting 8<sup>th</sup> April**

**WC – Licensing committee minutes 27<sup>th</sup> Feb link**

**LALC – Newsletter March 2014**

**WC – Full council 6<sup>th</sup> March minutes link**

**WC – Employment & appeals committee 10<sup>th</sup> March minutes link**

**WC – Draft transparency code for parish councils consultation (deadline 9<sup>th</sup> May)  
see item 8**

**WC – Planning committee 5<sup>th</sup> March minutes link**

**WC – Standards committee agenda 20<sup>th</sup> March minutes link**

**LCR magazine**

**WC – portfolio holder decision (Fleetwood) 4<sup>th</sup> March**

**WC – Cabinet minutes 12<sup>th</sup> March link**

**WC – portfolio holder 4 x reports 13<sup>th</sup> March links**

**WC – Overview & scrutiny agenda 24<sup>th</sup> March link**

**LALC – Area committee meeting minutes error & vacancy, also, Garry Payne attending**

**WC – Grand variety concert 23<sup>rd</sup> April**

**WC – Overview & scrutiny agenda 24<sup>th</sup> March link**

**LCC – Local delivery scheme for PROW (use of £200) see item 8**

**Regenda – Advert 18/03/14**

**WC – Wyre together awards**

**WC – Audit committee minutes 11<sup>th</sup> March link**

**LCC – Rd closure Procter Moss Rd 1<sup>st</sup> April – 31<sup>st</sup> May**

**WC – Licensing committee agenda 27<sup>th</sup> March**

**WC – Portfolio holder decisions 13<sup>th</sup> March links**

**LCC – Briefing note for local bus services in Wyre & Fylde**

**LCC – April bus service changes**

**Eric Ollerenshaw MP – Letter re additional funding for road repairs see item 8**

**WC – Planning committee agenda link 2<sup>nd</sup> April**

**WC – Standards committee 20<sup>th</sup> March minutes link**

**WC – Environment bulletin for April**

**WC – Portfolio holder report 27<sup>th</sup> March link**