

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 16th May 2013, 8PM @ Scorton Primary School

**Present: Cllrs Babbs, Atkinson and Collinson, the clerk and a member of the public**

1. Apologies for absence:

**Lancashire County Cllr Sandra Perkins (has a mayoral event)**

**Cllr Neil Anderton (holiday)**

2. Declarations of Interest:

**Cllr Collinson item 4 (Planters @ The Priory)**

3. Minutes from last meeting:

**Signed as a correct record.**

4. Matters arising:

#### **Dog fouling (Millennium Way)**

Cllr Cottle absent, this will be deferred till next meeting.

#### **Drainage issues**

The clerk reported the reply from Highways (Karen Cassar) on the 17<sup>th</sup> April:

*“Our drainage engineer has further visited the site outside Dolphinholme House to check the gully on 16 April 2013 and observed all clear on the top and clear inside.”*

#### **Potholes (Tythebarn Lane)**

The clerk reported the reply from Highways (Karen Cassar) on 26<sup>th</sup> March.

*“The pothole on Tithelbarn Lane will be repaired today or the latest tomorrow by the Daily Response Team (DRT).”*

#### **Proposed creation of a new parish council for Dolphinholme**

Deferred as Cllr Gorst absent.

#### **Other interest forms**

Cllr Atkinson made an addition to her document. Cllr Gorst's requires signing but as he is absent, this will be deferred till the next meeting.

### **Blocked (private) drain off Snowhill Lane**

The clerk reported that there has been no further update from Mr Whewell's secretary. The PC instructed her to contact Environmental Health.

### **Community Payback work**

The clerk reported updates from WC and Community Payback regarding railings (Long Lane) and clearing debris from road side (Long Lane).

### **RD SWEEPING (LONG LANE)**

John Bettle (Wyre Council Street Scene) responded on 2<sup>nd</sup> April to say that the road will be swept on the Kerbed edges on the next scheduled clean sweep for that area.

### **RAILINGS (LONG LANE)**

Regarding the painting, Julie Barlow (Community Payback) stated that she could come to do a risk assessment if the PC agreed to the terms. It would cost £10 per day and the PC would have to provide wire brushes, normal brushes, undercoat, top coat, thinners and rollers. A request had been made to the clerk as to how much painting was required and how long it would take. The clerk has spoken with Josh today and he estimates that it would take 4 days (if a full team of workers were there) or 5 days maximum and he has measured the area and the railings cover 50 yards. She has relayed this information to Julie Barlow.

The PC decided to defer the decision on this item until the next meeting so it can be discussed with the rest of the members.

### **Planters & tables (The Priory)**

The clerk reported the response from Highways (Karen Cassar) on 1<sup>st</sup> May, regarding the request (from LCC in conjunction with Wyre Council) for the application of a licence:

*"I have sent a letter to the Priory on 19 April 2013 advising them of the need to apply for a licence to operate on the highway and if they did not wish to operate on the highway to remove the planters/tables with immediate effect. To date I have not received a response, therefore I propose to follow up with a visit and apply a deadline for their application of 17 May 2013."*

The clerk was asked to respond and confirm that The Priory has now applied for a license and to request that it should be made a condition of the license that the planters remain a minimum distance of 5.5 metres from the delineated edge of the carriageway.

### **5. Open forum:**

#### **Various Highway matters (email)**

The clerk read an email from a member of the public regarding steps opposite Ashcroft (Gubberford Lane) being in a poor state and a broken handrail, erosion of flood bank in two locations, a flooding gully (opposite Ashcroft) and the condition of the road surface on Gubberford Lane (outside the parish border).

The latter was raised as this is one of the access roads to the village. Email and attached photos regarding the points mentioned were circulated to PC members prior to the meeting for perusal.

Cllr Babbs state that he has spoken with the lengthsman and he will deal with the steps and repair the hand rail.

The clerk was requested to contact Highways regarding the condition of the road surface (a letter will be emailed to the clerk for this purpose) and the gully.

The clerk was asked to contact the Environment Agency regarding the flood bank.

### **Hedge (Mill Lane, Weavers Court & Baxter's development)**

A member of the public raised concerns as to who is responsible for the hedge (which is encroaching onto the carriageway), as the boundary fence has been built in front of it so it is not the homeowners' responsibility. The clerk was asked to check who is responsible for maintaining it with Highways.

### 6. Playing field:

#### **Progress report**

None as Cllr Cottle absent.

#### **MUGA**

None as Cllr Cottle absent.

### 7. Correspondence/circulated items:

#### **Refer appendix 1**

#### **Items to discuss as follows:**

#### **Community Futures – Wyre Commissioning plan**

#### **LCC – Consultation on planning application validation checklist and other documents.**

#### **LALC – Parish plan query**

The clerk read her answers and she will email them to LALC.

#### **Lancashire Fire & Rescue - consultation**

#### **No comments regarding any of the latter**

8. Borough Council matters:

Val Wilson absent . The clerk was asked to thank her for her work as the Lancashire County Councillor and that the PC look forward to seeing her at future meetings, so she can continue representing the parish as Wyre Borough councillor.

9. Planning:

**13/00247/FUL** – 2 Storey rear ext with balcony and roof area to form open porch @ Follifoot, Long Lane, Scorton.

**No comments/objections to the above.**

10. Decision notices:

**None received**

11. Highways:

**Lower Dolphinholme speed limit**

The clerk read an email from the Dolphinholme Resident's Association:

*“There was some discussion about this last year by Ellel Parish Council and the County when it was thought that it was unnecessary to mandate 20mph as the road was such that a slow speed was obvious. Obvious or not, since then there have been residential changes and some cars have clearly been going faster than this - something made worse by an increase in heavy vehicles using this route to Wagon Road. This issue has also become more worrying because of a large rise in the number of small children living in Lower Dolphinholme over the last year.”*

The clerk was requested to raise this with Highways.

**Drain (Snowhill Lane/The Square on the corner outside Kettlewell)**

Cllr Collinson said that the drain needs altering as the water is not running into it. The clerk was instructed to contact Highways to request an alteration to the drain/kerb so that water would be deflected back into the drain.

**Ford (Brewer's Lane)**

The clerk was asked to raise this again with Highways with a view to requesting repairs.

12. Lengthsman:

**Lengthsman bin (hire)**

Refer item 14.

## **Jobs undertaken**

The clerk read an email from Josh stating jobs done since the last meeting. She was asked to request him to include time taken:

### ***“Week commencing 25th March***

*Was a week off, last week to be taken of the 6 weeks in last year’s contract.*

### ***Week commencing 1st April***

*Was litter picking all round the parish, leaf and debris blowing on path up to church and left the old SCORTON signs at Colin's.*

### ***Wk commencing 8th April***

*Litter picking from Cleveley Bridge into Scorton, round play area, all round village, check and L.P. Millennium Way. Cut back thorn on Mill- Way at entrance with wooden steps. Pick up rubbish bags and take to skip.*

### ***Wk commencing 15th April***

*L.P. Station Lane and all round village, start cutting back blackthorn on Mill-Way, rubbish to skip.*

### ***Wk 22nd April***

*Strim & mow up to church, L.P. all round, Strim play area as requested by Colin for Bikes & Barrows. Meet with Tarja Wilson to ask to provide new gate for Church Field, then cutting back more blackthorn on Millennium Way.*

### ***Wk commencing 29th April***

*Was a week off, the first of the 6.*

### ***Wk commencing 6th May***

*Mowing & strimming up to Church, Tennis Court, and strim full length of the Millennium Way. Note. Dog fouling a big problem both on Mill-Way & on grass at the side of the path up to Church.”*

## **Jobs**

None except the handrail and steps (refer item 5).

Cllr Babbs stated that the bench located on the footpath (from Snowhill Cottage to Tithebarn Lane) needs a new base. He requested that this be included on the next agenda so it can be discussed with remaining members with a view to agreeing payment.

### 13. Village Hall:

#### **Bikes & Barrows**

None

#### **Update**

None.

### 14. Finance:

#### **Account update**

The clerk confirmed funds remaining as £11,415.86.

The PC agreed the following for payments:

**Clerks stationery expenses - £19.76**

**Lengthsman bin hire (to Sept) - £37.57**

**Lengthsman bill (for materials for the Scorton sign) - £55.20**

**Insurance quotes - Came & Co £390 (3 year long term agreement £370.50)**

The PC opted for the long term agreement.

15. Health & Safety:

**None**

16. Points of interest:

**Gift for accountant**

The clerk stated that it would be appropriate to buy a thank you gift on behalf of all 4 parishes as he has agreed to do all 4 sets of accounts (for Nether Wyresdale, Winmarleigh, Nateby and Cockerham) plus the lengthsman accounts free of charge. The PC agreed.

**Update of website**

Cllr Babbs requested the clerk to update the website to reflect the changes to Val Wilson's role. The clerk stated that she had already updated the notice boards and agreed to update the website via Joanne.

**Super fast broadband**

Cllr Babbs stated that he attended the LALC meeting and confirmed that this will be introduced within 4 months. Garry Payne (Chief executive at Wyre Council), stated that businesses will get priority.

**Scorton taxi**

Cllr Babbs stated that Val Wilson has been informed that if 11 people regularly use the taxi, a bus will be provided by LCC. Taxi users would like to introduce an additional service at weekend. Cllr Babbs will make enquires with LCC to see if they will donate £1000 so that the current service can be extended.

17. Date of next meeting: **20<sup>th</sup> June 2013**

**As there was no further business, the meeting concluded at 9.20PM**

## **APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**Police & Crime Commissioner – Weekly roundup x 8**

**WC – Resources portfolio holder decision (write offs/irrecoverable debts) link**

**WC – Planning committee 3<sup>rd</sup> April & Licensing committee 4<sup>th</sup> April agenda links**

**LALC – National grid briefing 18<sup>th</sup> April**

**WC – Street Scene portfolio holder report 25<sup>th</sup> March**

**LCC – Winter service bulletins 25<sup>th</sup> March & 21<sup>st</sup> – 28<sup>th</sup> March  
28<sup>th</sup> March – 4<sup>th</sup> April  
4<sup>th</sup> – 11<sup>th</sup> April  
11<sup>th</sup> - 18<sup>th</sup> April**

**LCC – Environment bulletin (Wyre)**

**Community Futures – E-bulletins x 3** emailed to Cllrs Babbs and Cottle

**WC – Overview & scrutiny committee minutes 25<sup>th</sup> March link**

**LALC – March newsletter**

**WC – Wyre Voice E-Newsletter April**

**WC – Big lottery old people’s consultation workshop event**

**IMI – Cenotaph cleaning**

**WC – Planning committee 3<sup>rd</sup> April minutes link**

**WC – Street scene portfolio holder decision 25<sup>th</sup> March (Household waste)**

**Preesall underground gas storage – documents links**

**Community Futures – Commissioning plan for Wyre and documents** See item 7

**Parish Online – Newsletter x 2**

**Lancaster University – Catalyst event 23<sup>rd</sup> April**

**WC – Overview & scrutiny committee agenda 22<sup>nd</sup> April**

**WC – Full council 18<sup>th</sup> April items 6 & 7 (agenda)**

**LCC – May bus service changes**

**FOB – bulletin April 2013**

**Inskip with Sowersby PC – Letter re rural parishes grant**

**WC – Licensing committee agenda 7<sup>th</sup> May link**

**WC – Full council 18<sup>th</sup> April 2013 minutes link**

**WC – Planning committee 8<sup>th</sup> May agenda link**

**Clerks & Councils Direct magazine**

**WC – Overview & Scrutiny committee 22<sup>nd</sup> April minute link**

**LCC – Consultation re planning application validation checklist and other documents See item 7**

**WC – Annual meeting agenda 9<sup>th</sup> May link**

**WC – Wyre Voice E-Newsletter**

**WC – Schedule of executive decisions link x 2**

**LALC – Parish plan query See item 7**

**LCC – Briefing note for subsidised bus services**

**WC – Wyre together half yearly conference 19<sup>th</sup> June**

**WC – Annual meeting 9<sup>th</sup> May item 7 link**

**The Skills Network – TSN recruitment**

**Lancs Fire and Rescue - consultation See item 7**

**WC – Licensing committee minutes link 7<sup>th</sup> May**

**WC – Overview & scrutiny committee agenda 20<sup>th</sup> May link**

**WC – Planning committee 8<sup>th</sup> May minutes link**

**WC – Audit committee agenda 21<sup>st</sup> May link**

**Wyre Area Rd Safety Committee – next agenda and last minutes**



**WC – Cabinet 22<sup>nd</sup> May agenda link**

**Community Futures – AGM** emailed Cllr Babbs & Cottle

**LCC – June bus service changes and changes to services in Burnley & Pendle**