

## **Minutes for the PC meeting of 12<sup>th</sup> July 2012 (Nether Wyresdale)**

**Present: Cllrs Babbs, Cottle, Atkinson, Collinson, the clerk, Wyre Councillor and Lancashire County Councillor Val Wilson and 4 members of the public**

1. Apologies for absence:

**None**

2. Declarations of Interest:

**None**

3. Minutes from last meeting:

**Signed as a true record**

4. Matters arising:

**Parking restrictions (Tythebarn Lane/Gubberford Lane)**

Cllr Babbs confirmed that Ian Welsby is now in charge and the proposals will be discussed at the Wyre Officer's Rd Safety Group on 22<sup>nd</sup> August for approval.

**Rut (Long Lane)**

Clerk rec'd an email from Sim Lane Dixon (Highways) as follows:

*"I have forwarded information to our works team and repairs will be arranged by the end of July."*

**Potholes**

One on Wagon Rd opposite Dolphinholme House and near Wyreside Cottage has been reported to Sim again to do a better repair and a further pothole was reported 50 yards from Lower Dolphinholme on Wagon Rd. Reply from Highways as follows:

*"Re the pothole repair carried out on Wagon Road, I will request that it be inspected and assessed by a member of the highways team. If further works are required then this will be arranged. The additional pothole on wagon Road has been reported and will be repaired by the end of July."*

### **Higher Lane Rd surface**

Clerk emailed Sim Lane Dixon to ascertain if something could be done before 2013/14 due to amount of traffic that use it. Reply as follows:

*“As reported previously, Higher Lane is not included within the current year's programme (2012/2013) but will be considered for next year (subject to funding). In view of very recent severe weather conditions and very heavy downpours arrangements will be made for the road to be re-inspected. Patch repair of roads such as this, which are in very poor condition, is often inefficient and not an effective use of resource. I do however accept the Parish Council's concerns and where required patching repair will be arranged for later in the year. (September/October time).”*

Cllr Babbs said that some patching had already been done.

### **Email confidentiality and procedure**

Cllr Babbs asked the members if their email addresses were secure. They unanimously stated that they were secure. As Cllr Gorst and Anderton are absent, Cllr Babbs requested the clerk to put this on the next agenda to discuss with them at the next meeting.

### **Protocol for public attending meetings**

Further to the Bramley Parish Council document provided by the clerk for consideration, the chairman stated that parish council meetings are more suited to being informal and felt that the public should not have a time constraint imposed as stated in the document. The parish council unanimously agreed that if any more contentious applications arise, this should be dealt with as a separate meeting.

### **Dog fouling Millennium Way**

Cllr Cottle was going to arrange with school for children to prepare posters to put in areas where dog fouling occurs. He has been busy and has not progressed this yet. The clerk will put this on October's agenda.

### **Co option of parish councillor**

PC officially appointed and welcomed the new parish councillor Annie Collinson. The clerk has received all the relevant documentation.

### **Overgrown Hedges**

Clerk has emailed James Whewell's secretary a reminder (last week) re hedges on Gubberford Lane (especially nr bridge) and Trough Rd (opposite crescent). She has also made David Hudson at LCC aware that this may become an issue. The clerk has been instructed to allow sufficient time for a response.

### **Baxter's sign**

Clerk has phoned WC planning to establish conditions for removal of sign . They have told her that the conditions are, they have until April 2013 or when the last property is sold. The parish council will continue to assess this.

## 5. Open forum:

### **Gully (Gubberford Lane)**

A member of the public stated that a gully on the north side of the railway bridge is not efficiently removing water. He will monitor it in case it is just because of the recent heavy rainfall.

### **Floodbank (Six Arches)**

Cllr Babbs reported that he had noticed that someone had dug into the floodbank removing some of the material. He has reported this to the Environment Agency who has confirmed that this should not have been done and they will take steps to put this right.

### **Scorton Show (soil on highway)**

Cllr Babbs stated that there were health and safety concerns during the Scorton Show due to the amount of soil which had built up on surrounding roads, causing the surfaces to be extremely slippery and treacherous. The clerk was requested to write to the organiser Paul Whittingham (address supplied) to make him aware of the parish council's concerns and ask him to put measures in place to prevent a repeat of the problem in future years.

## 6. Playing field:

### **Progress report**

Cllr Cottle stated that there has been a drainage problem in one area of the playing field. Cllr Babbs has liaised with Josh (the lengthsman) who will deal with the problem.

### **Youth shelter**

No progress

### **MUGA**

Following receipt of an email from Val Wilson, Cllr Cottle thought an ideal use of the funds for Wyre neighbourhoods would be the creation of a MUGA. Val Wilson stated that there is £500,000 funding available and she brought 2 application forms which the parish council will use to apply for both the MUGA and car parking (next item). Val confirmed that the forms have to be in during August. Cllrs Cottle and Babbs will deal with the applications.

### **Car parking**

Cllr Babbs liaised with Garry Payne who has told him the requirements for considering car parking funding. These are the provision of: a business case, draft plans and letters of support. Val Wilson intends to liaise with Lady Dulcie Atkins.

### **Playing field bins**

Clerk has emailed John Bettle (Wyre Council street cleaning) with Cllr Babbs contact details to arrange for installation of the new bin which Cllr Babbs is currently storing. John Bettle has not yet been in touch so Cllr Babbs will contact him.

### 7. Correspondence/circulated items:

**Refer appendix 1 (public to refer to clerk for further information)**

**Items to discuss as follows:**

### **LCC – Public rights of way (via Val Wilson) request for advice on prejudicial Interests**

Reply received from Cllr Babbs. No other comments received. The clerk stated that she had sent Cllr Babbs comments to Val Wilson but she had no recollection of receiving them. The deadline has now passed and there was no official parish council response.

### **LCC – Diversion of part of public footpath no 5 details (also on noticeboard)**

The parish council studied the map of proposed changes.

### 8. Borough Council matters:

Val Wilson reported the following:

**Funding for Wyre neighbourhoods – refer item 6**

**Garstang leisure centre – Wyre Council are awaiting a report.**

### 9. Planning:

#### **Wyreside Hall 11/00839/DIS & 11/00840/DIS**

Discharge of conditions 2 & 4 (840) and conditions 2,3,5,8,9,15,16,&17(839)

Cllr Babbs stated that with regard to 840, this related to a demolition report and landscaping. The parish council unanimously agreed that there was no objection to the discharge of conditions.

### 10. Decision notices:

**None**

### 11. Highways:

**None**

## 12. Village Hall:

### **Bikes & Barrows**

Cllr Cottle stated that the positioning of picnic tables had to be carefully thought out to allow access to the site. Hexagonal tables are a preferred option. Cllr Cottle & Babbs will look into this.

Cllr Cottle provided the parish council with a copy of Bikes & Barrows allocation of funds to community organisations which he has asked the clerk to attach to the minutes. The funding sheet is on the notice board and on the village website.

### **VH parking**

Cllr Cottle was going to establish the legal position with Community Futures re resident of Ormsdale whose flagging has encroached on VH car park. He has not followed this up as yet.

**Update** The clerk stated there has been no update from Joanne Golton.

## 13. Lengthsman:

### **Accounts**

The clerk described how Jill had worked out the figures. £346.50 extra to their normal contribution had been provided by FOB (Forest of Bowland) and this had been apportioned between the four parishes to reduce their costs.

### **Signpost and Vegetation claim**

The parish council agreed that the clerk should claim for this £200 from LCC.

### **Contract**

The contract was agreed and to the removal of para 15 (timesheets). Contract signed.

### **Meeting for discussion of 2013/14 contract/hours**

To avoid problems that have happened in the past, the clerk explained she had already provisionally arranged this date with Tarja. The date is Monday 3rd Sept @ 7PM The Manor Inn. It was agreed there was no problem with this date.

## 14. Finance:

**Account update (incl Playing field) – P/F = Nil P/C= £9673.92**

### **Surplus jubilee medals**

Cllr Atkinson will retain medals for a little longer (as she missed someone) then buy the remainder next time (10 remaining).

The parish council agreed to pay the following:

**Glasdon bill (Topsey jubilee bin) = £271.32**

**LALC – meeting notices = £2.50**

**Cllr Babbs – “No Dog” sign for playing field = £40.70**

Item to be considered when Cllr Gorst is present:

**Donation request from Dolphinholme Village Show Committee**

Item refused:

**Donation request from Bowland Pennine Mountain Rescue Team**

15. Health & Safety:

### **Flooding (general)**

Cllr Cottle sent an email to Sim Lane Dixon following highway damage in several locations after heavy rainfall. The following response was sent:

*“Arrangements are in hand to deal with and remove the worst of the material washed out and along highways in the Scorton area. Some of the roads and adjacent verge areas have been substantially damaged and we are still in the process of assessing the situation. Until water run-off from adjoining fields has ceased we are unable to make a full assessment of the area.*

*Emergency repairs will be carried out to the worst areas as soon as we can find physical resource to carry out the works. There are however longer term issues and more substantial works which will have to be programmed into future years programmes. Once we have a full assessment I will write to the Parish Council in more detail.”*

### **Flooding (Tithbarn Lane)**

The clerk also had a phone call from the home owner of Spout House Farm (Tithbarn Lane). He had requested sand bags from the council as he understood that they were supposed to provide them (this has also been in the media) and was told by Wyre Council that sand bags were not provided.

The clerk contacted Wyre Council and spoke to Paul Long who told her it was up to the homeowner to protect their own property and that sandbags were only provided in limited numbers in emergencies. He went on to confirm that there were 40 left on Garstang Millennium car park and that the homeowner could go and get as many as he needed.

The clerk also confirmed that she had spoken to David Hudson at LCC and he told her that due to cost cuts, sand bags are no longer provided routinely and they only have a limited number for emergencies.

The clerk wondered if Eric Ollerenshaw should be involved but it was agreed by the parish council that Val Wilson will look into it.

#### 16. Points of interest:

##### **Code of Conduct**

This document was formally adopted.

##### **Register of disclosable pecuniary interests**

The clerk read the accompanying Wyre Council letter and instructed the PC to complete the new forms within 28 days of adoption of new code. She stated that she has to retain originals and send copies to Wyre Council (with the new code of conduct). She gave Cllr Atkinson a copy for Cllr Gorst and Cllr Collinson a copy for Cllr Anderton.

##### **Added signatory to the account**

The clerk requested Annie Collinson to obtain the relevant forms and provide identification to Lloyds Bank to be added on a signatory. The clerk provided the sort code and account number.

##### **Millennium Way**

Cllr Cottle sent an email to Alison Boden (who he has discovered is on sick leave) regarding maintenance of the banking of the Millennium Way, which has not been undertaken for some time and also the path itself which is in need of repair. Cllr Babbs stated that he knows someone in the Environment Agency that he can contact about this issue.

##### **Speed limit (Station Lane)**

A member of the public has liaised with LCC regarding incomplete signing of speed limits on Station Lane and he received the following response.

*“With regards to the issue over the signs for the 30mph limit between the river and A6, this was one of our schemes from last year and the work should have been completed by late January but as you say the signing has only partially been changed. I will try and chase this to get it completed but we have lots of partially completed signing jobs at the minute due to a backlog in getting signs made and in place (probably a consequence of the 20mph schemes).*

*As for the section between the river and the start of the 30mph at the railway bridge we are intending advertising a TRO to change this to 40mph as it doesn't have enough frontages or street lights to qualify for the 30mph. We have consulted the parish council and once we receive their answer should be able to proceed with advertising the necessary order.”*

The parish council and the clerk confirmed that as yet they have received no correspondence relating to the above.

17. Date of next meeting: **13<sup>th</sup> Sept 2012**

**As there was no further business, the meeting concluded at 9.30PM**



## **APPENDIX 1 – CORRESPONDENCE**

**Lancs Police Authority – “Be part of it” newsletter**

**WC – Forward plan July-Oct emailed**

**Journal of Local Planning – Localism Act emailed**

**LCC – Joint Lancs framework newsletter summer 2012 emailed**

**WC – Audit Committee 26<sup>th</sup> June agenda link emailed**

**Val Wilson – Funding info emailed**

**Xtreme Court – Funding advice emailed Cllr Cottle**

**LALC – AGM 10<sup>th</sup> Nov & new Cllrs & clerks training**

**LCC – Public rights of way (via Val Wilson) request for advice & prejudicial  
Interests emailed see item 7. Reply rec’d from Cllr Babbs.**

**WC – Standards Committee 28<sup>th</sup> June agenda link emailed**

**WC – Cabinet minutes 20<sup>th</sup> June link emailed**

**WC – Overview & Scrutiny Committee minutes 18<sup>th</sup> June link emailed**

**LALC – NALC disclosure of interests legal topic note emailed**

**WC – Employment & Appeal Committee agenda 2<sup>nd</sup> July link emailed**

**Community Futures newsletter emailed Cllr Cottle**

**LCC – Diversion of part of public footpath no 5 details (also on notice board)  
Refer item 7 for discussion**

**WC – Tourism task group agenda 3<sup>rd</sup> July link emailed**

**WC – Planning committee agenda 4<sup>th</sup> July link emailed**

**WC – Tourism task group minutes 21<sup>st</sup> June link emailed**

**WC – Audit committee minutes 26<sup>th</sup> June link emailed**

**Community Futures – Seminar 18<sup>th</sup> July emailed Cllrs Babbs and Cottle**

**Lancashire Police – “Be part of it” newsletter** emailed

**LCC – Bus service changes July** emailed

**WC – Employment & appeals committee minutes 2<sup>nd</sup> July link** emailed

**WC - Affordable housing agenda 12<sup>th</sup> July link** emailed

**LCC – Wyre bulletin July 2012** emailed

**Clerks & Councils Direct magazine**

**WC – Tourism task group 3<sup>rd</sup> July minutes link** emailed

**Underground gas storage (Preesall) – Submission hearings** emailed

**Wyre area committee – Fracking meeting 11<sup>th</sup> July** emailed

**WC – Neighbourhood services portfolio holder 5<sup>th</sup> July link** emailed

**LCC – Paths for communities scheme** emailed

**WC – Planning committee 4<sup>th</sup> minutes link** emailed

**WC – Overview & scrutiny agenda 16<sup>th</sup> July link** emailed

**KOMPAN – Playground brochure**

**WC – Information event** emailed

**WC – Licensing committee 19<sup>th</sup> July agenda link** emailed

**LCC – August bus service changes** emailed

**WC – Neighbourhood services portfolio holder decision 5<sup>th</sup> July link  
(packaging of tobacco products)** emailed