

## NETHER WYRESDALE PARISH COUNCIL

### **Agenda for the PC meeting of 13<sup>th</sup> Sept 2012, 7.30PM @ Scorton primary school**

Members of the public are to refer to the clerk for items received since the publication of this agenda that require a decision from the parish council at the meeting, e.g. planning matters, finance etc.

Clerk: Melanie Harben (01253) 790156

1. Apologies for absence:
2. Declarations of Interest:
3. Minutes from last meeting:
4. Matters arising:

#### **Parking restrictions (Tythebarn Lane/Gubberford Lane)**

Cllr Babbs to provide update to the parish council.

#### **Email confidentiality and procedure**

PC to discuss adoption of a procedure and whether everyone's email is secure.

#### **Overgrown Hedges**

Clerk is to provide update regarding any response rec'd.

#### **Millennium Way**

Cllr Babbs to provide update.

5. Open forum:

6. Playing field:

#### **Progress report**

Report to be provided by Cllrs Babbs & Cottle.

#### **Youth shelter**

Update required from Cllr Cottle.

#### **MUGA**

Update required from Cllrs Cottle and Babbs.

### **Car parking**

To discuss business case/ draft plans etc. Update required from Cllrs Babbs, Cottle & Val Wilson.

### **Playing field bins**

Update required from Cllr Babbs.

7. Correspondence/circulated items:

**Refer appendix 1 (public to refer to clerk for further information and post received following publication of agenda)**

**Items to discuss as follows:**

**Lancs Fire and Rescue – Report & action plan 2012 consultation link (deadline 21<sup>st</sup> Oct) To discuss any comments**

**LCC – Public footpath notification of decision (letter) to read.**

**WC – Abolition of Council tax benefit consultation (deadline 25<sup>th</sup> Oct) link  
To discuss any comments**

**LALC – Public rights of way**

**GLASDON DIRECT – Brochure & covering letter (addresses to Cllr Babbs)  
To read.**

**Community Futures- Wyre Proposed capital programme (LCC) 2013/14 request  
for comments To discuss any comments**

8. Borough Council matters:

**Information to be provided by Val Wilson (if in attendance).**

9. Planning:

**12/00466/FUL** – Replacement holiday chalet & footbridge @ Park Brook, Long Lane

Comment sent 01/08/12

**12/00533/FUL** – Proposed SS ext @ Brooklands, Trough Rd

Comments sent 22/08/12

10. Decision notices:

**12/00190/FUL – Old School House (G)**

11. Highways:

12. Village Hall:

**Bikes & Barrows**

Update required from Cllr Cottle.

**VH parking**

Update required from Cllr Cottle.

**Update**

The clerk to confirm if she has been provided with village hall information/news.

13. Lengthsman:

**Update**

Clerk to provide update from 3<sup>rd</sup> Sept meeting regarding contract 2013/14, also to confirm if £200 (Signpost and vegetation money from LCC) has been received.

14. Finance:

**Account update**

Clerk to provide details of funds available.

**Surplus Jubilee medals**

For discussion.

**Dolphinholme Village Show Committee – donation request**

For discussion.

15. Health & Safety:

**Flooding (Tithbarn Lane)**

Clerk to provide update to PC.

16. Points of interest:

**Tennis club** – Clerk to discuss following receipt of email.

**Speed limits** – Clerk to update PC following an email response to Val Wilson.

**Diary dates 2013** – To be agreed.

**Dispensation**

Clerk requires copies of forms from Cllrs Babbs and Collinson for submission to Roy Saunders.

**Felling of Poplars**

Clerk to update PC regarding email from Alan Walbank (TPO officer WC)

**Items to be included on website for approval and review:**

Financial regs, Standing orders(for smaller parishes), Freedom of information act and pecuniary interests of parish councillors. Clerk to discuss inclusion of documents for parish website. To be agreed by parish council.

**Trees @ Treetops, Scorton Hall Park**

Clerk to inform PC about an email from Alan Walbank.

**Memorial bench** – Clerk to discuss with PC an email circulated by Cllr Cottle.

17. Date of next meeting: **25<sup>th</sup> Oct 2012**

## **APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**WC – Community Engagement info & dates for events**

**Underground gas storage (Preesall) – corre link x 5**

**LCC – Parish & town council conference Sat 10<sup>th</sup> Nov**

**WC – Forward plan Aug-Nov 2012**

**LALC - Fracking info**

**WC – Full council agenda 26<sup>th</sup> July link1 & items 8 & 9**

**KOMPAN – Muga info** emailed Cllr Cottle

**WC – Cabinet 1<sup>st</sup> August agenda & item 11 links**

**WC – Diamond jubilee tree**

**WC – Policy briefing**

**LALC – risk assessment, employment and community engagement workshops  
October ( rec'd by post)**

**Lancs Fire and Rescue – Report & action plan 2012 consultation link (deadline 21<sup>st</sup>  
Oct) see item 7 for discussion.**

**WC – Audit committee agenda 7<sup>th</sup> Aug link**

**LCC – Public footpath notification of decision (letter) see item 7.**

**WC - Licensing committee minutes link 19<sup>th</sup> July**

**WC – Feedback for shaping your neighbourhood consultation link**

**WC – Abolition of Council tax benefit consultation (deadline 25<sup>th</sup> Oct) link  
see item 7.**

**WC – Leisure & culture portfolio holder reports 2<sup>nd</sup> Aug links**

**WC – Cabinet minutes 1<sup>st</sup> Aug link**

**LALC – Public rights of way see item 7.**

**WC – Tourism Task Group 8<sup>th</sup> Aug agenda link**

**WC – Full council 26<sup>th</sup> July minutes link**

**SWARCO – MVA signs (SPid) info leaflet**

**Historic Towns Forum – newsletter**

**WC – Wyre together info event 23<sup>rd</sup> Aug reminder**

**GLASDON DIRECT – Brochure & covering letter (addresses to Cllr Babbs)**

See item 7.

**Community Futures- Wyre Proposed capital programme (LCC) 2013/14 request  
for comments see item 7.**

**LCC – Parish & town council conference Sat 10<sup>th</sup> Nov booking form**

**WC – Audit committee agenda 7<sup>th</sup> Aug link**

**Wyre Area Rd Safety Committee – Next agenda, last minutes** emailed Cllrs Babbs &  
Cottle

**LCC – Parish champion newsletter x 3**

**WC – Forward plan Sept-Dec link**

**Charity Commission – Summer newsletter** emailed Cllrs Babbs & Cottle

**WC – Licensing committee agenda 30<sup>th</sup> Aug link**

**Charity Commission – Newsletter** emailed Cllrs Babbs & Cottle

**LCC – Bus service changes**

**WC – Planning committee agenda 5<sup>th</sup> Sept link**

**WC – Full council agenda 6<sup>th</sup> Sept link also items 6 & 7 links**

**Audit Commission – appointment of external auditor**

**LALC – Conference 22<sup>nd</sup> Sept & accounts (rec'd by post)**

**Society of Local Council Clerks - info and leaflets (rec'd by post)**

