

Minutes for the PC meeting of 14th June 2012 (Nether Wyresdale)

Present: Cllrs Babbs, Gorst, Anderton, Cottle, Atkinson, the clerk and two members of the public.

1. Apologies for absence:

Wyre Cllr & County Cllr Val Wilson

2. Declarations of Interest:

None

3. Minutes & AGM minutes from last meeting:

Signed as a true record

4. Matters arising:

Dolphinholme parking

Cllr Gorst established that LCC had looked into the issue of double white lines near the bridge 2 years ago and decided that they would not take any action. There is limited parking so no viable alternative. It was felt this cannot be taken forward.

Parking restrictions (Tythebarn Lane/Gubberford Lane)

The Clerk drafted a letter to the bowling club which she showed to the chairman and other PC members (including a map drafted by Cllr Babbs). She has received no response. Cllr Babbs will liaise with Chris Amos (Highways) to try to get yellow lines 15 metres each side of the junction with Tithbarn Lane. He will also inform him of the parish council's actions in trying to ascertain public opinion.

Rut (Long Lane)

The clerk received a reply from Highways:

"There are a substantial number of areas requiring patching and we now intend re-programming the work in conjunction with other patching works programmed for Stoney Lane early/mid June. This work is to be carried out using a mini surfacing machine and it will be more cost effective to undertake all of the works at the same time."

The parish council asked the clerk to contact Sim Lane- Dixon (Highways) to ensure he was aware that the rut is on the verge, not the road (where junction of Cleveley Bank comes out onto Long Lane).

Potholes

The clerk reported potholes on Wagon Rd opposite Dolphinholme House and near Wyreside Cottage but although a repair has been done, it was felt that it was not sufficiently good enough for the pothole not to recur. The clerk was requested to report this again as well as a deep pothole 50 yards from Lower Dolphinholme on Wagon Rd.

Email confidentiality and procedure

The clerk gave the chairman a model adopted by Everton Parish Council which she felt was straightforward. Everton also has quality parish council status. Cllr Babbs will scan the document and send the PC members a copy for perusal and this item will be put on the next agenda for a decision.

Dog fouling Millennium Way

The clerk asked Cllr Cottle if he had approached the school with a view to asking the children to prepare posters to put in areas where dog fouling occurs (as discussed at last meeting). Cllr Cottle has not done this yet but he is prepared to take this forward.

5. Open forum:

Work on the railway

A member of the public passed a letter to the PC relating to stabilisation work on the railway, for information.

Overgrown hedges

It was noted that certain hedges on Gubberford Lane (near the bridge) and Trough Rd (opposite the crescent), owned by Mr Whewell were overgrown. The clerk was asked to email him to rectify this.

Baxter's sign

The PC are aware of complaints from residents who live on the Baxters' development as the advertisement sign is still up despite Baxters not being on site. The clerk was asked to contact Wyre Council planning to find out the conditions relating to the sign due to potential visual impact.

6. Playing field:

Progress report

Cllr Cottle stated that members of the public had been exercising their dogs on the playing field and stated that "no dog" signs are needed. Cllr Gorst agreed to contact Close (a local agricultural supplier) to see if they sell "no dog" signs and he will email Cllr Babbs.

Cllr Cottle stated that Bikes & Barrows (also see item 12) have received an anonymous donation of £800 on the understanding that this is used for picnic tables and benches for the playing field. The PC agreed that Cllrs Cottle and Babbs should look into this further with a view to obtaining some.

Youth shelter

No progress

Car parking

Val Wilson sent an email to Cllr Babbs advising him that funding for parking could be available but Garry Payne (Wyre Council) would need a business plan. Cllr Babbs will liaise with Mr Payne to ascertain what information he requires.

Playing field bins

The Clerk supplied a list of bins for perusal (downloaded from Glasdon UK). The PC decided upon the topsy jubilee bin (in jubilee green) costing £226.10 (excl. VAT). She has been instructed to order this and also check with John Bettle (Wyre Council Street Cleaning) as to whether he will install this as well as the refurbished bin he is providing.

The clerk was asked to point out to Mr Bettle that the playing field bins are not being emptied when they should be and Cllr Cottle confirmed that this should be done twice a week.

7. Correspondence/circulated items:

WC – Affordable housing task group 15th May agenda link emailed

LCC – Lengthsman PROW info emailed

AGE UK - Leaflets for notice board

Notts Sports leaflet – MUGA's

Charity Commission News emailed Cllr Cottle

WC – Planning committee minutes 2nd May link emailed

WC – Corporate support tourism task group minutes 8th May link emailed

Victorian Society – photographic exhibition 6th- 30th June emailed

Olympic games – Ticket timeline emailed

Community Futures – Advice info & networking event 20th June emailed Cllr Cottle

LALC – NALC legal topic note re Councillors code of conduct emailed

WC – Audit committee agenda 22nd May link emailed

WC- Shaping your neighbourhood, request for feedback by 15th June emailed

The PC had no comments to make on this item.

Wyre Area Rd Safety Committee – agenda 30th May & minutes emailed Cllrs Cottle and Babbs

The clerk highlighted from the minutes points relevant to Nether Wyresdale as follows:

Nether Wyresdale

*“a. There were a number of issues in the centre of the Village including parking, although the Parish Council is working with Chris Amos, Lancashire County Council and access to Station Lane. Action approved by ORSG design yet to be done
b. Lancashire County Council is to investigate overhanging hedges and removal of the soil build up at edge of the carriageway. Referred to maintenance – siding off required.*

a. The pedestrian Millennium Way at the side of Gubberford Lane ends just before the railway bridge and pedestrians are forced into the road and into the path of traffic under the bridge. There is great concern for the potential for accidents would it be possible to paint a red line on the road to allow pedestrians safe passage under the bridge? And a give way sign with priority to traffic exiting the Village. There are several parking issues in the Village.”

In relation to the second paragraph point A, this was discussed with Highways and no action will be taken at this time.

WC – Affordable housing task group 24th May agenda link emailed

Audit Commission – Appointment of auditor

WC – Forward plan June-Sept link emailed

LCC – Waste recycling centre sites emailed

WC – Overview & Scrutiny committee agenda 28th May link emailed

WC – Affordable housing task group minutes 15th May link emailed

Community Futures – E bulletin emailed to Cllr Cottle

WC – Standards Committee 29th May agenda link emailed

LALC – NALC (planning application appeals) emailed

WC – Leisure & culture portfolio holder reports 24th May links emailed

WC – Appointment of independent person for Standards Committee emailed

WC – Planning committee agenda 6th June link emailed

Halite - Preesall gas storage final report

WC – Audit committee minutes 22nd May link emailed

WC – SHLAA review, comments deadline 6th July emailed
The PC had no comments to make on this item.

LCC – Bus service changes emailed

WC – Flag raising ceremony 25th June invite emailed

WC – Overview & scrutiny committee minutes 28th May link emailed

WC – Affordable Housing meeting 3rd July emailed
It was felt that this was not relevant to the parish council.

LCC – Lancs minerals & waste local plan (new policy) comments before 13th July
The PC had no comments to make on this item.

WC – Affordable housing task group minutes 24th May link emailed

WC – Portfolio holder decision notices 24th May links (re Fleetwood, GT Eccleston & Bilsborrow) emailed

WC – Standards Committee minutes 29th May link emailed

WC – Shaping your neighbourhood feedback request emailed, see other corre
The PC had no comments to make on this item.

Wyre Area meeting – Minutes, July agenda & crime figures emailed

WC – Full council meeting 14th June agenda link emailed

WC – Planning committee minutes 6th June link emailed

LALC – Community events info request emailed

LALC – Newsletter, autumn conference, LCTP general power of competence workshop & vitalise circular

WC – Portfolio holder report 8th June (Poulton Le Fylde) link emailed

Area meeting – Code of conduct for parish councillors emailed
The clerk was asked to put this item to one side for seven days (till next Friday 22nd) to allow councillors time to comment if required, then email a response supporting the document.

WC – Overview & scrutiny agenda 18th June link emailed

WC – Council 14th June agenda items 7 & 8 links emailed

LCR magazine

LALC – PC funding info emailed

WC – Mayoral invite 25th July emailed

WC – Cabinet agenda 20th June link emailed

Forest Of Bowland – Summer bulletin emailed

LALC – Statutory instrument 1464 disclosable pecuniary interests emailed

WC – Tourism task group 21st June agenda link emailed

8. Borough Council matters:

None

9. Planning:

12/00190/FUL – Old School House (Long Lane) amendment

Notice of no objection sent 20/05/12

10. Decision notices:

None

11. Highways:

Higher Lane rd surface

Referring to the reply from Highways documented in the May minutes, Cllr Atkinson stated that this should be raised again due to the amount of traffic that goes along the road. The PC agreed that the road surface would require attention before the 2013/14 timescale referred to in Highway's response. The clerk was requested to raise this matter again accordingly.

12. Village Hall:

Bikes & Barrows

Cllr Cottle reported. Approximate funds available are £12,500. Two major bills are yet to be paid and some of the remaining funds will be split between gateway signs, the jubilee, picnic tables etc. with a float being kept back for next year.

Update

Joanne Golton reported the following by email:

“Very pleased to have been a part of the Bikes & Barrows Festival and more recently the Jubilee Lunch - a great success.

We are about to publish our accounts and will be sending the PC a copy.

We will be using some of the B&B monies to pay for a new kitchen floor and also to match fund monies for a disabled ramp.

Scorton should be part of The Big Lunch Project again next year - it would be on Sun 2 June.”

Village hall car park

Cllr Cottle stated that the home owner of Ormsdale has done some flagging work which has encroached on an area of the village hall car park. He stated that the hall does not own the car park but has right of access. He said that so this does not become a problem in the future (with new homeowners), he thinks it would be a good idea to contact Community Futures for legal advice so the PC have a record. The PC agreed for Cllr Cottle to look into this.

13. Lengthsman:

Meeting

The clerk stated that the suggested venue is the Manor Inn. She will let Cllr Babbs know when arrangements are finalised.

Fees

Cllr Babbs asked the clerk to provide him with the figures of what the lengthsman had been paid this year.

14. Finance:

Account update (incl Playing field) – P/F = £114.96 & P/C = £10582.02

The PC agreed the following:

Zurich insurance = £544.10

Cllr Cottle requested a copy of PC insurance documents so that the cover can be checked. The clerk confirmed that she insisted they reduce the premium to the same amount as last year (as promised originally when the premium was set for 3 years).

Peter Gelderd cheques = £60 & £70

The clerk has still not received the accounts & cheque book back. She will contact the accountant ASAP.

15. Health & Safety:

None

16. Points of interest:**Protocol for public attending meetings**

The clerk stated she had found this while looking for the email confidentiality protocol and thought it may be a good idea to adopt this protocol also, due to contentious planning applications and the amount of public interest Wyreside Hall has generated at recent meetings. Cllr Babbs requested the clerk to scan Bramley PC's version and email it to the PC so they can consider it for the next meeting.

Co-option

It was agreed and seconded to co-opt Annie Collinson onto the parish council. This item will be put on the next agenda to formalise the arrangement.

The clerk stated this had not been on the agenda as names had not been verified and everything had been up in the air until after she had completed the agenda and posted it on the noticeboard.

Jubilee medals

Cllr Atkinson confirmed that she has delivered all of these and there are twelve spare. She will retain these until the next meeting in case anyone comes forward for one and with the PC's consent, she will buy them off the parish council for her family.

She gave the clerk £3.50 from Ann Rhodes as she wanted to purchase one from the PC for her elder son who was not eligible to receive one. The clerk will retain this till after the next meeting and pay this into the account when she receives a cheque from Cllr Atkinson for the remainder.

Jubilee tree

The clerk received the following email from Alan Walbank (Tree Preservation Officer Wyre Council):

“Would the Parish Council like a tree planting for the Diamond Jubilee? Wyre have asked me to buy some to commemorate the event and, as Wyre doesn’t own a great deal of land in your area, I wondered if you’d like one on Parish Council land? I think it’s better if the tree will be publicly visible, therefore you might need to choose a suitable location. We will supply, plant and stake the tree, but thereafter it will be the Parish Council’s responsibility. I’m aiming to buy trees that are ornamental and will be large trees at maturity, so space is a consideration.”

The PC stated that they do not own any land and are only trustees for the playing field. They asked the clerk to suggest Wyresdale Crescent which they believe is owned by Wyre Council.

17. Date of next meeting: **12th July 2012**

As there was no further business, the meeting concluded at 9.05PM