

Minutes for the PC meeting of 3rd May 2012 (Nether Wyresdale)

Present: Cllrs Atkinson, Babbs, Cottle, Gorst, Anderton, the clerk, a member of the public and Wyre Councillor & LCC councillor Val Wilson

1. Apologies for absence:

None

2. Declarations of Interest:

None

3. Minutes from last meeting:

Signed as a correct record

4. Matters arising:

Queens diamond jubilee momentos

Cllr Atkinson reported that following discussions, the commemorative medal is preferred. The one chosen costs £3.49 (each). It has been worked out that 127 medals are required. Cllr Anderton suggested ordering extra. The parish council agreed to pay for 135. Cllr Atkinson will order and pay for these as the deadline is near the beginning of May after which, she will inform the clerk to sort out the payment.

Dolphinholme parking

Cllr Gorst stated that there has been some progress and asked that this item be kept on for the next meeting when he should know more. (Relating to potential introduction of double white lines near the bridge, Lower Dolphinholme.)

Parking restrictions (Tythebarn Lane/Gubberford Lane)

Clerk wrote to Richard Anderton and Mr Jepson and she received a letter of objection from the bowling club, which Cllr Babbs read out. Cllr Babbs also received a petition. He confirmed that he had met with Ann Helm to explain where the yellow lines were going to be but she still wished for the letter of objection to be considered.

The Parish Council decided it was appropriate to take into account all opinions and agreed to Cllr Babbs' suggestion of drawing up a diagram with the view of taking this to the bowling club. The clerk was asked to do a covering letter responding to the objection and Cllr Babbs is happy to meet with the bowling club to discuss further. The decision whether to take this forward will be deferred until the next meeting.

Rut (Long Lane)

This has been ongoing since January and following another email to Highways (Sim Lane-Dixon), the clerk was informed that it should have been done by the end of April. As it has still not been rectified, the clerk will send a further reminder.

Potholes (Gubberford Lane railway bridge)

The clerk received the following response before Easter from Sim Lane-Dixon:

“In relation to the highway surface beneath Gubberford Lane, Railway Railway Bridge, I have spoken to the Highway Superintendent and he informs me that the potholes are programmed to be dealt with by early April. I will however push for it to be dealt with prior to the Easter weekend. For information, a section of Gubberford Lane is to be resurfaced this year, including under the bridge, likely to be end of April/early May.”

It was confirmed that potholes have been done.

Rd Surface (Higher Lane)

On Higher Lane to Throstle Nest through to Keeper’s Lane and beyond to Delph Lane at New Hall Farm, the road surface is gone. The Clerk reported this to Sim Lane-Dixon. She received the following reply:

“The road surface relating to Higher Lane has been inspected and is in need of substantial works in a number of locations, Unfortunately it is not within the current years Commissioning program. It will however be considered for inclusion within the 2013/2014 years list of proposed schemes.”

5. Open forum:

None

6. Playing field:

Progress report

Cllr Cottle reported the following:

- ❖ Cllr Cottle has purchased bark chippings (see finance) for field borders.
- ❖ Peter Gelderd is maintaining the field at a special rate. (See finance for bill.)
- ❖ A self closing gate system is required.
- ❖ There is a need for “No dog” signs due to health implications.

Youth shelter

No progress.

Playing field bin

The clerk has had a meeting with John Bettle who has agreed to provide (free of charge) a refurbished bin outside the playing field on Gubberford Lane. The parish council would need to pay for any additional bins and they have agreed to pay for a jubilee bin (£250 plus VAT) for along the path to the playing field. The clerk has been asked to take this forward with John who has confirmed a timescale of the end of May for them to be in situ.

The clerk has also emphasised to John, the need for regular emptying to avoid problems that have happened in the past.

John has also stated that Wyre Council do not provide dog bag dispensers. He has expressed an interest in doing a ward walk on a regular basis with one of the parish councillors, to keep on top of any issues that may arise.

7. Correspondence/circulated items:

WC – Forward plan April –July link emailed

Infrastructure – Preesal gas storage emailed

WC – Affordable Housing task group 27th March agenda link emailed

WC – Tourism Task Group 13th March minutes link emailed

WC – Standards Committee agenda 29th March link emailed

Sustainable options – Fencing products emailed to Cllr Cottle

WC – Bulky household waste fees & charges, St Scene portfolio decision 15th March link emailed

WC – Planning Committee agenda 4th April link emailed

WC – Licensing minutes 23rd March link emailed

LALC – Queen Elizabeth field challenge emailed

LCC – Bus service changes leaflet April 2012

WC – Electoral review of Wyre meeting 26th April emailed

WC – Leisure & Culture portfolio holder reports 29th March link emailed

WC – Affordable Housing task group minutes 27th March link emailed

WC – Planning ambassador leaflets for distribution given to Cllr Atkinson to pass on to Cllr Babbs (prior to meeting)

Diamond Jubilee momentos leaflet

LCC – Environment Bulletin April 2012 emailed

WC – Core Strategy preferred options link emailed

LALC – Came & Co parish matters newsletter spring 2012 emailed

WC – Overview & Scrutiny Committee 16th April agenda link emailed

LALC – Rural opportunities bulletin (funding) April 2012 emailed

WC – Standards Committee legislation agenda link & additional items 4, 19th April emailed

LCC – Lancs minerals & waste development framework CONSULTATION & links
Emailed The parish council had no comments to make.

WC – Portfolio holder reports 12th April links emailed

Community Futures – E-bulletin emailed

WC – Cabinet agenda 25th April link emailed

WC – Mayoral civic Sunday 10th June invite emailed

WC – Corporate Support forward plan May-August link emailed

Community Futures – Food & first aid training 30th June emailed

WC – Full council agenda item 6 & 7, 26th April link emailed

Jubilee bonfire link emailed by Cllr Cottle to PC

Community Futures – Newsletter emailed to Cllr Cottle

WC – Corporate Support portfolio holder decisions 12th April (Marine Hall) emailed

Historic Town Forum – THA briefing on VAT (listed buildings) emailed

WC – Overview & Scrutiny minutes 16th April link emailed

WC – Affordable Housing task group agenda 1st May link emailed

WC – Planning Committee 2nd May agenda link emailed

WC – Code of conduct book for new parish councillor when appointed

LCC – Mays bus service changes emailed

WC – Notification of planning committee date for Wyreside Hall plan & report
emailed

WC – Neighbourhood Services portfolio holder report 26th April link emailed

WC – Cabinet Minutes 25th April link emailed

Kirkwells – Localism Act training seminar emailed

WC – Tourism task group 8th May agenda link emailed

WC – Planning protocol for rural affordable housing emailed

Clerks & Councils Direct magazine

Lancs Police Authority – Website details emailed

Community Futures – E-bulletin emailed to Cllr Cottle

Furniture @ Work catalogue

Infrastructure Direct – Preesall Gas Storage decision link emailed

WC – Agenda for annual meeting 10th May link emailed

WC – Minutes for tourism task group 30th April link emailed

WC – Tourism task group agenda 11th May link emailed

WC – Neighbourhood Services portfolio holder decision (handyperson Service charge) emailed

Community Futures – Marketing & networking event 12th June emailed Cllr Cottle

8. Borough Council matters:

Val Wilson reported the following:

- ❖ Wyreside Hall plan approved.
- ❖ Decision regarding the leisure centre will not be made until after autumn.
- ❖ Since the recycling centre closure, nothing has been resolved regarding the use of the site. Catterall Parish Council is thinking of running a pilot scheme where bulky waste will be collected at certain intervals from the village hall car park.
- ❖ Next Mayor of Wyre is Don Lawrenson.
- ❖ Speed limit reduction will be reviewed in 12 months. The reduction has, overall been well received. All schools in residential areas will be 20MPH. Schools in non residential areas will have a different reduction e.g. Kirkland with Catterall School, where the speed will be reduced from 50MPH to 30MPH, with the view of an eventual reduction to 20MPH.

9. Planning:

11/00839/FULMAJ – Wyreside Hall amendments

Final comments sent 16/03/12.

12/00190/FUL – Old School House, Long Lane & amendment

Reply of no objection sent to WC on 18/04/12 re latter.

10. Decision notices:

None received although a member of the public confirmed that Wyreside Hall plan has been passed as well as Val Wilson (refer item 6).

11. Highways:

Potholes

Cllr Gorst reported potholes opposite Dolphinholme House & near Wyreside Cottage.

Cllr Cottle asked the clerk to provide him with the Highway's contact for reporting potholes (Area Highways North).

Repairs to road surface

Cllr Cottle stated that if United Utilities (e.g.) dig up the highway to undertake work, when they replace the road surface afterwards, the quality of the repair is being checked by LCC to ensure it is of satisfactory standard.

12. Village Hall:

Update

Joanne Golton emailed the clerk as follows:

"The long awaited curtains will be with us this Friday morning and should look fantastic! We've had a health and safety audit by Wyre Borough and there are a few things we need to sort as a result

We will be fundraising again during the summer to help pay for more ongoing maintenance such as a new lino floor in the kitchen - we're also hoping to get a disabled ramp in situ (currently getting quotes from builders).

Many thanks again for the much needed financial support from the Parish Council.

We could do with some help at the hall - a new trustee to replace Tommy Yates and also a secretary.... so if anyone knows anybody!

Please ask all councillors to come along and support the hall at the Lancashire Food & Gift Fair at the hall on Mon 7 May.

On the jubilee - have submitted road closure request, I know there is some talk of having it on field but need to know either way- I think square would make better spectacle. Is there to be a rainy day solution?? Antiques Fair are wanting to book that Sun and Mon but am holding them off until the Parish Council advise latest on Jubilee. I would also request that the bunting in the village stay up now until jubilee has passed."

The parish council confirmed that the celebration should be held in the Square with the back-up of the village hall if the weather is inclement. Cllr Cottle will discuss further with Joanne Golton. In the meantime the clerk will respond.

13. Lengthsman:

Meeting

No decision yet regarding when meeting will take place. Clerk will inform Colin when she finds out. The clerk explained that there had been problems with the scheme lately.

Cockerham car park additional bin (for lengthsman)

The parish council are happy to contribute towards the costs.

Specified Job list

The clerk thinks the parish should create a list of specified jobs so that Josh has clarification regarding what he is expected to do. She has drafted a small list for Winmarleigh. She has put this forward as a suggestion to Tarja. Cllr Babbs feels that a list is not appropriate as Josh is fully aware of what he needs to do.

Spraying verges

It was suggested that Josh should spray the verges on both sides approaching the bridge in Lower Dolphinholme. Cllr Babbs has noted this.

14. Finance:

Account update (incl Playing field) P/F = £429.96 P/C = £6001.66 (end of year)
Total funds = £6431.62

Unpresented cheque at year end was £200 (donation to Dolphinholme village hall)

The parish council agreed to pay the following:

Peter Gelderd (playing field maintenance) = £45

Cllr Cottle (playing field bark) = £85

15. Health & Safety:

Police matters

Cllr Cottle reported the following:

Each police officer is now chipped so their exact whereabouts are known. This helps when dispatching officers as they are now aware who is closest to an incident.

Recently, 3 post boxes have been stolen in the area.

Garstang enquiry desk will remain open until October 2012.

16. Points of interest:

Email confidentiality and procedure

Following request from a member of the public, the clerk has formulated a response. She checked with the parish council to see if they all agreed to what she had drafted. The PC agreed and she read out the response (for the benefit of the member of the public who attended that made the request):

"I can confirm that all emails relating to parish council business between parish councillors and from members of the public to parish councillors are subject to both the freedom of information act and the environmental information regulations (the latter regarding planning matters).

As such, the contents of emails must be disclosed on request unless the subject matter is covered by one of the exemptions such as personal details (also covered by the data protection act). Information regarding and individual's identity should be withheld unless permission has been granted to disclose it. This includes the identity of parish councillors who are circulating comments (e.g. about planning matters).

Parish councillors are entitled to view all information that is sent to the council relating to council business.

Further information can be obtained from the Information Commissioner's Office."

Cllr Cottle has printed off copies of what other parishes have adopted and thinks it is a good idea if the parish council creates a model. The clerk has asked the parish councillors to check the wording of various copies to see which they prefer. This will be discussed in more detail at the next meeting.

Dog fouling (Millennium Way)

Following a complaint by a member of the public a few months ago, the clerk discussed some options with John Bettle (Wyre Council street cleaning). He told the clerk he visits the Millennium Way at least 3 times a month and raises awareness of fouling with dog owners. He wondered if, as it is an LCC path, whether they could do anything. Dog bag dispensers are not available and he doesn't believe signs are the answer.

He suggested raising awareness locally by putting an article in the church magazine and he said that in other parishes, school children had made "no fouling" signs and put them where dog fouling was prevalent. This had proved to be most effective, as people had taken more notice of signs created by children than the traditional "don't do" signs.

Cllr Cottle will raise this option with school and there was a suggestion that the posters could be judged by the parish council to decide the best ones.

Bikes and Barrows

Cllr Cottle will provide updates from now on regarding how the money is spent.

17. Date of next meeting: **14th June 2012**

As there was no further business, the meeting concluded at 9.30PM

